

**TURNER FIRE DISTRICT  
BOARD OF DIRECTORS MEETING MINUTES**

April 20, 2017

7605 3<sup>rd</sup> St SE, Turner OR 97392

Meeting called to order by President Dave Gulledge at 1831 hours. Board members in attendance were Dave Gulledge, Ed Humber, and D. Craig Anderson. Absent: Claude Kennedy and Gene Schaefer. Staff Present: Chief Jon Remy, Rebecca Shivers Singleterry, and Asst. Chief Jordan Donat.

Flag Salute: Yes.

Agenda: Agenda approved as presented.

Minutes: The minutes for the March 16, 2017 Board Meeting were approved as amended, President Gulledge asked to strike the statement “potential for positive, we are moving forward” from the last sentence in Good of the Order item #2. **Action:** *A motion to approve the minutes as amended by Director Anderson and Director Humber seconded the motion and with no discussion, the motion carried with 3 yea votes, 0 nay votes.*

Public Comment (agenda items): None.

Secretary/Treasurer’s Report: None, in packet, nothing to add. President Gulledge asked staff about line item 5012 Temporary Employee run over was the facilities maintenance part time position and if absorbed in the vehicle repairs line item, Chief Remy stated it was.

Board Committee Reports:

1. Board Policy Review Committee – No Report.
2. Budget Committee – No Report.
3. Personnel Committee – No Report, President Gulledge noted it was time for this committee to begin the fire chief evaluation process and for this to be on the agenda for the next board meeting.
4. Education Committee – No Report.

Old Business:

1. Urban Renewal (UR) update –
  - a. President Gulledge stated met with mayor, city council, city manager, Director Schaefer, Chief Remy.
  - b. Received proposal from city, wanted to be made whole, fire district (current proposal copy in board packet), received one week after meeting.
  - c. City needs to take to the city council; they are signed off, ready to go to draft IGA.
  - d. Need a consensus, not a vote yet, by the board, to have an IGA drafted, doesn’t lock fire district in, diligent interest of fire district represented.
  - e. Consultant Kyle Gorman – gave summarization of where at to date.
    - i. City coming forward, heard fire district concerns, ready to take the next step.

- ii. Current proposal not written by someone who clearly understands taxation/urban renewal; reviewed the current proposal with the board pointing out some items that are fuzzy, needs clarification by the city council/mayor for the fire district.
- iii. The city recognizes there is an effect on operational impacts with the fire district, tax potential growth being used for urban growth.
- iv. Suggest fire district would like finger on the pulse of the urban renewal board; have someone be on that board from the fire district.
- v. Agreed cannot give money from urban renewal dollars to the fire district unless fire district boundaries included in urban renewal boundaries.
- vi. Continue to review document in detail with the board; there will be rollup costs over time.
- vii. Maximum indebtedness will increase.
- viii. Boundaries can change.
- ix. Question asked by board members for clarification on the boundaries maximum for the city – 25% of maximum geography or 25% of assessed value.
- x. Mr. Gorman thinks item #C on proposal takes fire district at status quo at assessed values and adds in 3% every year (see charts in handout from Mr. Gorman), he explained AV growth rate, Tax levy rate.
- xi. Fire station is an urban renewal project (item #C states this) to be maintained, remember bricks and mortar projects for urban renewal dollars.
- xii. Item #D of proposal states city putting dollars towards fire safety programs (open to suggestions from the chief here).
- xiii. Item #F of the proposal – this means if growth beyond 3%, the city would write a check out of their general fund to the fire district for that money, that growth (this is the dollars between the green line and the blue line on the chart) assuming city is calculating things this way.
- xiv. Important concept – fire district is far better off receiving money/payments vs status quo. “How are they going to calculate the 3%?” that is the question; need to know before signing and IGA, this is critical, important.
- xv. Clarity is critical for all parties, big decision.
- xvi. Reviewed the assessed values, frozen base, grow projections (see chart handouts).
- xvii. Does urban renewal work? Proponents say it has to be urban renewal to make these improvements; nobody really knows the answer, assuming it is a 1:1 return on the dollars put into urban renewal.
- xviii. Discussion ensued on the charts handed out, Mr. Gorman continued to review the charts with the board, answering questions about urban renewal in general, what frozen base is, the timeline for an urban renewal plan (25-30 plus years), reviewed scenarios on charts handout, page 5 & 6.
- xix. Fire Chief concerned on the type and price of the projects that could come in; reviewed with the board the possible scenarios based on long list of assumptions that Mr. Gorman included (see page 5 of charts handout) and investments.
- xx. President Gullede asked questions regarding what money the fire district would get or not get dependent upon if accepted the proposal and assumptions where in

place. Also asked about growth and what fire district actually would receive without investment or with investments. A discussion ensued about the charts, red line vs green line vs blue line and compounding tax growth, what is the math the city is using for their numbers projected for growth.

- xxi. Chief Remy thanked Mr. Gorman for presenting exactly what was requested he do for this meeting. Also thank you to the board for directing fire chief to spend district dollars on getting the consulting services needed to understand and educate everyone on urban renewal.
- xxii. A discussion ensued with whiteboard examples to try to understand what or where the city math in Item #C was established/developed vs the fire district interpretation of what Item #C means. Continued with questions by board members for Mr. Gorman and the fire chief about urban renewal boundaries, building a station outside the city limits, questions about sprinkler ordinance and if it could be included for fire district or only within city. Mr. Gorman stated could have city ask to put in an ordinance to their proposal but would still need to get process through the state, could consider caveats for “inside urban renewal boundaries”. Also discussed if bond or local option levy were put forth by the fire district during the urban renewal plan years, if new bond passed, effect on tax payers, boundaries, if bond debt is existing before 2001 there would have been but not now; if LOT passed it is outside urban renewal as well so still correct, no negative connection.
- xxiii. Director Anderson stated next step – due diligence, more details needed, and bulleted list.
- xxiv. President Gullede stated opinion more forward thinking to prepare IGA for fire district to review first.
- xxv. Chief Remy stated make sure it has critical paragraph.
- xxvi. Director Humber stated no assumptions by the city that we campaign for urban renewal.
- xxvii. Discussion ensued regarding next steps to respond to the proposal presented by the city.
- xxviii. Mr. Gorman stated next steps – public meeting on 5/9/17 at the city with the urban renewal consultant for the city with presentation of the bulleted list discussed earlier. Present at smaller group (2 directors from fire district, mayor, 2 city councilors, fire chief) to hammer out details the fire district board needs to move forward.
- xxix. Discussion ensued with board, fire chief and Mr. Gorman on getting a first draft letter with their bulleted list/details that be done first before bringing in fire district legal counsel to review; full support of fire district board for fire chief to start the draft process but with their full backing/support/input. The board then directed Chief Remy to proceed with the process of creating the first draft and keep them in the loop via email to review/edit/input.

### New Business:

1. Personnel Committee – confirmed both Director Schaefer and Director Anderson are on this committee. They will get together, review the current policy and process for fire chief evaluation, visit with the fire chief and bring information to the next board meeting.
2. ISO Update – Chief Remy stated that last week we had celebration at the volunteer meeting, everyone has heard the results, large accomplishment for the district, understand how to leverage that benefit for the fire district. Look to see a draft letter in the board packet that can be reviewed and receive input from the board, the letter will be something to go out to the community. Director Anderson stated how important it was to leverage this, future food for thought, in regards to the strategic plan, time to revisit and see how to utilize.
3. Overlapping taxing districts – See document passed out by Chief Remy containing information about which taxing districts overlap with the fire district and what outstanding debt they may have as well, spreadsheet in packet, which was then reviewed with the board. Discussion ensued regarding the information about the fire districts overlapping taxing districts.

### Chiefs Report:

1. We are in a solid spot in the district, not actively recruiting for new volunteers but taking applicants and have a couple in progress.
2. Rope rescue class this weekend for firefighter 2, not starting a team, Chief Donat facilitating this training.
3. Next Saturday, Ryan Rux will conduct the AO test for his crew, anticipate about five will be testing. This is a big deal for the district.
4. Chief Hari is leading Aumsville till about January 2018, good opportunity for senior leadership to step up. Ready to merge was his first statement upon meeting with Chief Remy, looking to pursue merging with TFD – asking board to be ready for more discussion on these types of topics in the coming months from maybe their board, their interim chief. Look forward to enhancing the effectiveness of our partnership under his leadership.
5. Lost community member, Jeff Yohn and Colleen Roberts in the past few weeks. Both ties to the fire district, Colleen was first female firefighter, Chuck Roberts wife, will make sure TFD is well represented at their services.
6. Claire McGrew expressed gratitude to the Board for the use of TFD neighborhood at Aldersgate for wildland training at the State Fire Marshal level as well as help with the class.

### Information:

1. Correspondence – None
2. Good of the Order – None

Public Comment (other than agenda items): None.

Next Meeting: The next Board meeting and the Budget committee meeting scheduled for May 18, 2017 at 7605 3<sup>rd</sup> St SE Turner.

No executive session.

Adjourn Session: The regular meeting of the Board adjourned at 2103 hours. **Action:** *A motion to adjourn from Director Humber and motion seconded by Director Anderson, motion carried unanimous with 3 yea and 0 nay votes.*

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Board President

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Board Secretary/Treasurer