

**TURNER FIRE DISTRICT
BOARD OF DIRECTORS MEETING MINUTES**

April 15, 2021

Virtual Zoom Meeting

7605 3rd St SE, Turner OR 97392

Meeting called to order by President Humber, at 1830 hours. Board members in attendance virtually or by phone were, Ed Humber, Chuck Roberts, Gene Schaefer, Claude Kennedy, and D. Craig Anderson. Absent: none. Staff Present: Chief Jon Remy, Rebecca Shivers Singleterry, Asst. Chief Jordan Donat. Guest presenters: none.

Flag Salute: yes.

Agenda: Agenda approved as presented.

Minutes: The minutes for the March 18, 2021 regular board meeting were approved as presented. **Action:** *A motion to approve the minutes as presented was made by Director Anderson and Director Kennedy seconded the motion and with no other discussion, the motion carried with 5 yea votes, 0 nay votes.*

Public Comment (agenda items): None.

Secretary/Treasurer's Report: None, in packet.

Board Committee Reports:

1. Board Policy Review Committee – No Report.
2. Budget Committee – No Report.
3. Personnel Committee – No Report.
4. Education Committee – No Report.
5. Turner Land Use Committee Representative – No report.
6. Urban Renewal Committee Representative – Director Anderson shared the ~~next meeting was held a couple of weeks ago~~ regular quarterly meeting was held March 25, 2021; he was reappointed as the fire district board liaison and Nancy Walsh from Turnaround Café was appointed to represent business in the community, both with a two-year term. They discussed the upcoming budget process for UR board.

Old Business:

1. Cedar Street vacation update – Chief Remy
 - a. Chief Remy asked that he meet with board representatives for land use committee after the board meeting; he has updates for the committee about the process and next steps.

New Business:

1. Appoint Budget committee members #1 and #4 – Chief Remy spoke to both returning members and they were receptive to serving another 3-year term on the committee. **Action:** *A motion to appoint Tom Lovell to position 1 and Su Fennern to position 4 for three-year term to the TFD*

Budget Committee was made by Director Roberts and Director Anderson seconded the motion and with no other discussion, the motion carried with 5 yea votes, 0 nay votes.

2. Appoint the Budget Officer - **Action:** *A motion to appoint Chief Remy as the TFD Budget Officer was made by Director Anderson and Director Kennedy seconded the motion and with no other discussion, the motion carried with 5 yea votes, 0 nay votes.*
3. Adopt Budget Calendar - **Action:** *A motion to adopt the Budget Calendar as presented was made by Director Anderson and Director Schaefer seconded the motion and with no other discussion, the motion carried with 5 yea votes, 0 nay votes.*
4. Presentation – CHAT Program: Rebecca Shivers Singleterry gave a 15-minute presentation to the board proposing a new program for Community Health Assessment Team, called CHAT. The program was the culmination of her Master of Public Safety Leadership & Administration Executive Fire Administration degree. After the presentation of the program, she answered questions along with Chief Remy about the premise of CHAT at TFD and in the community. Discussion ensued regarding the program and board consensus about moving forward in the process of developing the program for TFD, keeping the board informed.

Chiefs Report:

1. Turner Lamb Show has been cancelled; the city is looking at a 4th of July event. The Volunteers are still discussing having the breakfast in June. Will keep everyone posted.
2. Jordan and Rebecca handled the hiring for the new Captain position. Chief Remy was able to watch the process and offer advice; thanked them for the work and managing the process.
3. Summer intern – SDIS grant for a summer internship at the fire district was applied for, we are waiting to hear if we were successful in obtaining the grant. The goal is to hire a high school senior just graduating or college freshman/sophomore to work at the fire district and help with quartermaster inventory project under the direction of the new Captain. Will keep board posted.
4. Chief needs five minutes at the end of the meeting to meet with the land use committee members.
5. Chief Remy thanked Director Schaefer for his years of service with the fire district and on the board, it is a changing of the guard and he will be missed, his quiet stoicism and commitment to the mission.

Assistant Chief Report:

1. Will hold off reporting on the hiring process until all candidates have been notified. Good things to share, be ready.

Volunteer Association: none.

Information:

1. Correspondence – none.
2. Good of the Order – none.

Public Comment (other than agenda items): none

Next Meeting: The next meeting will be in person on May 20, 2021, at 6:00 pm for the Budget Committee meeting with the regular board meeting immediately following; to be held at the fire station located at 7605 3rd St SE Turner unless otherwise stated in meeting notice.

Executive Session: Moved to executive session at 1935 pursuant to ORS 192.660 (a) to consider the employment of an officer, employee, staff member, or agent. Returned to regular session at 2003.

Adjourn Session: The regular meeting of the Board adjourned at 2003 hours. **Action:** *A motion to adjourn from Director Roberts and motion seconded by Director Anderson, motion carried unanimous with 5 yea and 0 nay votes.*


Board President


Board Director