

**TURNER FIRE DISTRICT
BOARD OF DIRECTORS MEETING MINUTES**

August 15, 2019

7605 3rd St SE, Turner OR 97392

Meeting called to order by AIC President Ed Humber, at 1830 hours. Board members in attendance were, Ed Humber, Claude Kennedy, D. Craig Anderson and Chuck Roberts. Absent: Gene Schaefer. Staff Present: Chief Amber Cross, Rebecca Shivers Singleterry Asst. Chief Jordan Donat. Guest: none.

Flag Salute: yes

Agenda: Agenda approved with addition under new business: Board Position on Hemp Facility.

Minutes: The minutes for the July 19, 2019 regular board meeting were approved as presented. **Action:** *A motion to approve the minutes for the regular board meeting as presented by Director Anderson and Director Roberts seconded the motion and with no other discussion, the motion carried with 4 yea votes, 0 nay votes.*

Public Comment (agenda items): None.

Secretary/Treasurer's Report: None, in packet, asked if P&L is the final.

Board Committee Reports:

1. Board Policy Review Committee – No report.
2. Budget Committee – No report.
3. Personnel Committee – No report.
4. Education Committee – No report.
5. Turner Land Use Committee Representative – No report.
6. Urban Renewal Committee Representative – No report.

Old Business:

1. Ambulance Procurement update – Assistant Chief Donat
 - a. Handed out packet (same as last meeting) and reviewed with the board.
 - b. Director Anderson asked if the spreadsheet numbers are what the board is being asked to take action on tonight. Chief Donat confirmed yes.
 - c. Chief Donat reviewed where at in the process, coming to end of finalizing specs, using the Braun NW LaPine open spec, TFD tagging on to that spec, we will have some changes as outlined in packet and we are now at final proposal.
 - d. ORS 279A.215 – Cooperative Permissive Procurement – we gave public notice with our intent within required legal timeframe and received no comments by end of time period.
 - e. Reviewed the spreadsheet of costs with the board; \$389,142 (cost of two ambulances at \$195,544 each). Went on to explain the vehicle use tax Oregon Department of Revenue imposes on new out of state purchased vehicles. Also discussed extra items (radios, gurney, bumpers, etc.)

- f. ***Action:*** A motion to direct staff to enter into a Permissive Cooperative Agreement with Braun NW, as allowed by ORS 279A.215, for the purchase of two North Star ambulance units based on the open LaPine Rural Fire Protection District bid dated June 6, 2017, which is available for inter-local purchase by other agencies, at a cost of \$389,142.00 plus any applicable taxes and fees was presented by Director Kennedy and Director Anderson seconded the motion, the motion carried with 4 yeas votes, 0 nay votes.
- Discussion:* Director Anderson asked when order will be placed, Chief Donat confirmed tomorrow morning. Director Anderson asked about delivery time, Chief Donat stated late January to February 2020. Director Kennedy asked if Braun NW would be installing the gurney loading system and Chief Donat confirmed they would. Director Anderson asked if 2020 chassis and a 2020 box also, Chief Donat said he will check into that for confirmation but the box is custom made, year of box will not be like year of a chassis.

New Business:

1. Fire Marshal presentation by Chief Cross, see attached PowerPoint document, gave a presentation by PowerPoint on Fire & Life Safety for the fire district; work to date and future projects; updating the board, she encapsulated the last 10 months.
 - a. Director Anderson stated job well done; appreciate all getting done. Did ask about sprinklers and new construction; has she had pushback, Chief Cross stated talking a lot about residential sprinklers with the community and educating them. Discussion ensued about the laws, options, and what the fire district can do.
2. Temporary Employment – Chief Donat reported on the email that went out to the board regarding the consideration for hiring a temporary leadership position in late August early September. This is transitional, providing support as Chief Remy retires. If you have any questions to please reach out to Chief Donat, we are moving forward with the process.
3. New Hemp Processing Facility Parrish Gap Road – Director Anderson shared that the hearing was held last night, over 5.5 hours, at Marion County; discussed buildings, parking, road access, and community and neighboring concerns. Chief Remy and Chief Donat submitted comments to the county regarding traffic, sprinklers in the buildings, and water supply access. At this time have not had a response from the county level to those concerns. Discussion ensued by the board regarding the districts position, board opinion and position and what the next steps would be. Also discussed land use and other situations, how this has happened in other cities (Costco/City of Salem and Marion County).
4. Director Anderson asked for the board to direct staff to work with legal counsel for a letter addressing the district and board's position and concerns in regard to fire and life safety that would be sent to the county commissioners. . Director Anderson shared there is strong opposition by the community at this time against the building of the facility at this location.
5. Director Kennedy feels the need to be in good standing legally for our district in regards to our position on this matter.
6. President Humber agreed with Director Kennedy, stated we the board, need to be careful as a fire district and public agency on taking a side; instead, stand needs to be about fire & life safety (standards, access, roads, and sprinklers). Director Kennedy agreed, the fire and life safety of our constituents, keep our personal feeling and opinions out of the discussion.

7. **Action:** Director Anderson moved to authorize staff to contact our legal counsel and have them help with input and review on letter from the board to the county commissioners about the concerns of the fire district regarding fire & life safety in the district with the development and building of the new hemp processing facility on Parrish Gap Road. Motion seconded by Director Kennedy and with no further discussion, motion passed unanimous 4 yeas and 0 nay votes.

Chief's Report:

1. See attached report in the packet from Chief Donat.
2. Comment by Director Kennedy stating a future though for opportunity for TFD is having our fire marshal training current volunteers with interest in fire inspections. Chief Donat and Chief Cross noted this is beginning to happen; there has been interest by volunteers.

Volunteer Association: no report.

Information:

1. Correspondence – None
2. Good of the Order – None

Public Comment (other than agenda items): None

Executive Session: President moved to executive session at 2010 per ORS 192.660(2)(e) the governing body of a public body may hold an executive session to conduct deliberations with persons designated by the governing body to negotiate real property transactions. Closed Executive session at 2025 and returned to regular session at 2023.

Next Meeting: The next meeting will be September 19, 2019 at 6:30 pm for the regular board meeting; to be held at the fire station located at 7605 3rd St SE Turner.

Adjourn Session: The regular meeting of the Board adjourned at 2026 hours. **Action:** A motion to adjourn from Director Anderson and motion seconded by Director Roberts, motion carried unanimous with 4 yeas and 0 nay votes.

Board President

Board Secretary/Treas.