

**TURNER FIRE DISTRICT  
BOARD OF DIRECTORS MEETING MINUTES**

August 17, 2017

7605 3<sup>rd</sup> St SE, Turner OR 97392

Meeting called to order by Vice President Ed Humber at 1829 hours. Board members in attendance were Ed Humber, D. Craig Anderson, Claude Kennedy. Absent: Dave Gullledge, Gene Schaefer. Staff Present: Chief Jon Remy, Rebecca Shivers Singleterry, and Asst. Chief Jordan Donat.

Flag Salute: yes.

Agenda: Agenda approved as presented.

Minutes: The minutes for the June 22, 2017 budget hearing and the June 22, 2017 regular board meeting were approved as presented. **Action:** *A motion to approve the minutes as presented by Director Anderson and Director Kennedy seconded the motion and with no discussion, the motion carried with 3 yea votes, 0 nay votes.*

Public Comment (agenda items): None.

Secretary/Treasurer's Report: None, in packet, nothing to add. Director Anderson requested a full 2016-17 set of financial reports to be included in the next board packet for their review, staff agreed to provide for the September board packet.

Board Committee Reports:

1. Board Policy Review Committee – No Report.
2. Budget Committee – No report.
3. Personnel Committee – No Report.
4. Education Committee – No Report.

Old Business:

1. Urban Renewal (UR) update –
  - a. Chief Remy updated the board the final draft of the potential IGA between the City of Turner and the Fire District is complete, later in the agenda he will be asking the board for action on the IGA.
  - b. Director Anderson reported that the Urban Renewal Agency (UR) had a meeting and the sole purpose was to approve the UR plan project, it has not been approved by all three entities yet. City Council will have the second reading for final approval at their next meeting; council stated the fire district would approve at their 8/17/17 board meeting; Director Anderson told them the fire district was still waiting upon their legal counsel reviewing the draft IGA. He updated the fire district board on the City Council process, nothing more for the UR agency board to do until early fall as there is no money yet for them to apply to any projects. The UR agency board is made up of one community business person, Nancy Walsh of Turnaround Café, one fire district board member,

Director Anderson; one city council member would make up the board. Stated it appears we are in good shape with the city at this time. Discussion ensued with questions to Director Anderson about city council relationship with the fire district.

#### New Business:

1. Election of Board Officers – tabled until the September board meeting.
2. Consideration of the IGA with City of Turner – Final draft was included in your board packet per Chief Remy, asking for the board to consider action at this time. Discussion ensued on the final draft as presented (see packet) and there was board consensus that the draft looked good and ready to move forward, with no changes. **Action:** *A motion to authorize the TFD Board President to sign the IGA for UR with the City of Turner (included in the board packet) was made by Director Kennedy and Director Anderson seconded the motion and with no further discussion, the motion carried with 3 yea votes, 0 nay votes.*
3. Proposed hiring process – Chief Remy reviewed the history of paid employees with Turner Fire District and the WVFRA time period; reviewed the 201-11 when we gave up our ASA for ambulance; reviewed getting our ASA back in 2012; change of staffing as people have migrated to other jobs over time.
  - a. What is the next step in staffing? Chief Remy, Chief Donat, and Rebecca watched the hours and financial impact to the budget.
  - b. We are in next stage of cycle; other fire agencies hiring up all the new/good EMT/paramedics plus we are seeing retirements, etc.
  - c. We are solid – next step back to career firefighter paramedic working here 24/7.
  - d. During the budget process – we made sure there was money available and budgeted for the wages and benefits.
  - e. Ready to proceed with full hiring process; recruit the best people we can find who are wired for TFD.
  - f. Tonight having conversation in public and asking board to authorize we proceed forward in direction to hire.
  - g. Director Anderson stated fully support the recommendation to move this forward; really great to be in the position to do this.
  - h. Director Kennedy stated that if we see something going awry, we can step back; right now this is the right direction for TFD.
  - i. Director Anderson stated it is important to recognize staff needing to fulfill multiple roles.
  - j. Vice President Humber stated giving community best bang for their tax dollars; this is highly positive for the community.
  - k. Chief Remy stated can find high caliber people, who are thrilled to put down roots here in Turner; not hire until we know that is the position we are able to be in.
  - l. Director Anderson stated be sure to consider candidates who provide compassionate care.
  - m. **Action:** *A motion to authorize the TFD move forward with the hiring process for two fulltime Paramedic AO firefighters was made by Director Anderson and Director Kennedy seconded the motion and with no further discussion, the motion carried with 3 yea votes, 0 nay votes.*

- n. Director Anderson asked when do we plan to start this, Chief Remy responded we will get right after it, it is a big step in our staffing.

Chiefs Report:

1. Heart of grass season, been very quiet, disappointing but can live with it.
2. Eclipse response is ready – 2 engines, 2 tenders, 2 medics, 2 grass rigs ready. Had 75 folks here last Tuesday, at informational prep meeting, they are all looking forward to serving. Have not spent money on anything silly, just things that can be used again in the future.
3. Done with FF2, Fire ground leader is this winter, in-house. Proceeding with our long-term plan. Stew Rose is coming back and this is very exciting.
4. Aumsville Fire has proposed informal meeting on 8/29; we need to be present and Chief hopes to have 2 board members attend with him. Should start around 7 pm.
5. Board iPads have been ordered – will get into service once they arrive and are set up, they were backordered till end of August.
6. Audit will be onsite in September for last fiscal year.
7. OHA EMS – will be onsite 8/31 for the onsite ambulance service and vehicle inspection by the state; big event for our service, everyone has to go through this, we are taking it seriously.
8. Chief Remy is continuing with “surgical” changes to the TFD roster. We have brought on two or three new folks but have also let two or three go as well. It is tough, a little tricky but doing it and maintaining relationships that matter. Cross your fingers that we can continue to be very successful in the process.
9. Going to start a careful recruiting process, very quiet. You can support us, recommend quality people who are wired for TFD; we are not desperate, just fine; we are looking to bring in new energy.
10. We are half way through our summer projects – painted outside exterior wall, roof/siding generator shed, sprinkler system for flower baskets added.
11. Questions – Director Anderson asked if we are in agreement with Aumsville FD with using their mechanic. Chief Remy stated we do utilize their mechanic, paying for shop hours; he is very good and communicates well, has wealth of knowledge.

Volunteer Association: Vice President Sarah Chamness reported the volunteers are preparing work for the coming Open House and Toy/Food drive for the winter.

Information:

1. Correspondence – None
2. Good of the Order – None
3. Director Anderson asked if we sent any crew on state conflagrations, Chief Remy said we had not and do not intend to send any at this time.

Public Comment (other than agenda items): None.

Next Meeting: The next meeting will be September 21, 2017 at 6:30, pm regular board meeting to be held at the fire station located at 7605 3<sup>rd</sup> St SE Turner.

No executive session.

Adjourn Session: The regular meeting of the Board adjourned at 1906 hours. **Action:** *A motion to adjourn from Director Anderson and motion seconded by Director Kennedy, motion carried unanimous with 3 yea and 0 nay votes.*

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Board President

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Board Secretary/Treasurer