

**TURNER FIRE DISTRICT  
BOARD OF DIRECTORS MEETING MINUTES**

August 20, 2020

*Virtual Zoom Meeting*

7605 3<sup>rd</sup> St SE, Turner OR 97392

Meeting called to order by President Humber, at 1830 hours. Board members in attendance virtually or by phone were, Ed Humber, Gene Schaefer, Chuck Roberts, and Claude Kennedy. Absent: D. Craig Anderson. Staff Present: Chief Jon Remy, Rebecca Shivers Singleterry, Asst. Chief Jordan Donat. Guest: none.

Flag Salute: yes.

Agenda: Agenda approved as presented.

Minutes: The minutes for the June 18, 2020 budget hearing were approved with the addition of Director Roberts name to the board members in attendance. The minutes for the June 18, 2020 regular board meeting were approved with the addition of Director Roberts name to the board members in attendance.

Action: *A motion to approve the minutes presented with the edits for adding Director Roberts name to being in attendance for all three meetings was made by Director Roberts and Director Schaefer seconded the motion and with no other discussion, the motion carried with 3 yea votes, 0 nay votes.*

*\*\*Director Kennedy arrived virtually to the meeting.*

Public Comment (agenda items): None.

Secretary/Treasurer's Report: None, in packet.

Board Committee Reports:

1. Board Policy Review Committee – No Report.
2. Budget Committee – No Report.
3. Personnel Committee – No Report.
4. Education Committee – No Report.
5. Turner Land Use Committee Representative – No report.
6. Urban Renewal Committee Representative – No report.

Old Business:

1. Ambulance Procurement update – Assistant Chief Donat
  - a. The medics are here; process is slower than anticipated. Licensing and titling of vehicles with DMV is being done but the process at the state level is slow.
  - b. Issues with the Ford chassis has occurred; dealing with Braun NW on the issue and they are working towards finding resolution to fix issues on both medics. Will keep everyone aware and when they will be in service.

New Business:

1. Hiring process update – Assistant Chief Donat
  - a. In process, actively recruiting a new AO paramedic, the position originally closed on 8/13/20 but did not receive enough qualified applicants for the assessment process, opened the hiring up until 9/4/20 per CSC rules; reposted the position. With the extension hope to get a larger pool of qualified applicants applying.
  - b. Hope to hire and have someone in place within 90 days of the assessment date.
  - c. Discussion ensued regarding getting person up to speed and how long that might take to have them in place and on shift.

Chiefs Report:

1. Covid-19 response: concerned, we are tired, the culture is taking a toll on everyone; trying to be preemptive; we are still in the middle of this pandemic; new OSHA rules coming with further constrictions and restrictions for office, vehicles, and response. Must be realistic about it; we are all aware of the weight of this pandemic on our people. We are working diligently on all opportunities for PPE reimbursement through state programs, have received \$9K in reimbursement and will continue to monitor and apply for grant funds when appropriate.
2. Apartments at Crawford Crossing and commercial developments are happening, we are seeing the progress. Fire Marshal, George Crosiar is doing his job, we are grateful for him, he is handling what we need him to handle, sprinkle buildings in fiberglass plant and new mini storage.
3. Rental agreement with the city: working on change of occupancy; still in negotiations; they are working with the county on this; zone changes to process and could be about another 2 weeks before hear from the county, will keep board informed.
4. Right of Way on Cedar and PGE: still in negotiations with the city and PGE and will update as we hear more.
5. Phone system upgrade in process: new phones, added lines, new server, connecting existing structures with new structures at Bldg. 5; this is bringing us convenience and safety.
6. Authorized project for gravel at north and south parking lots: the gravel is here and will be moving 40 yards of gravel around between buildings 2 and creek to adjust grade for the new ambulances that are now going to be living in building 2.
7. Audit questionnaire: just a reminder you all received an email from Rebecca to complete a board audit questionnaire and return by email to the auditors for the upcoming audit. If you need help, ask we can get it scanned and back to them for you if necessary.
8. Zoom: as of right now, this is our meeting go to; reality is if we can see a vaccine developed in the next few months, great. But we need to consider next steps if we are required to continue Zoom style virtual meetings. We need to do important work around here and requires careful face to face communications; so, stand by for possible ways to meet and get our work done. It is sobering.

Volunteer Association: none.

Information:

1. Correspondence – none

2. Good of the Order – President Humber spoke to the well being of the volunteers; is there anything the board can do in support of the volunteers, discussion ensued regarding ways to express gratitude for service.

Public Comment (other than agenda items): none

Next Meeting: The next meeting will be September 17, 2020 at 6:30 pm for the regular board meeting; to be held at the fire station located at 7605 3<sup>rd</sup> St SE Turner.

Adjourn Session: The regular meeting of the Board adjourned at 1904 hours. **Action:** *A motion to adjourn from Director Kennedy and motion seconded by Director Roberts, motion carried unanimous with 4 yea and 0 nay votes.*

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Board President

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Board Director