

**TURNER FIRE DISTRICT
BOARD OF DIRECTORS MEETING MINUTES**

February 16, 2017
7605 3rd St SE, Turner OR 97392

Meeting called to order by President Dave Gullede at 1830 hours. Board members in attendance were Dave Gullede, Ed Humber, and Claude Kennedy. Absent: D. Craig Anderson and Gene Schaefer. Staff Present: Chief Jon Remy, Rebecca Shivers Singleterry, and Asst. Chief Jordan Donat.

Flag Salute: Yes.

Agenda: Agenda approved as presented.

Minutes: The minutes for the January 19, 2017 Board Meeting were approved as presented. Action: *A motion to approve the minutes as presented by Director Kennedy and Director Humber seconded the motion and with no discussion, the motion carried with 3 yea votes, 0 nay votes.*

Public Comment (agenda items): None.

Secretary/Treasurer's Report: None, in packet, nothing to add.

Board Committee Reports:

1. Board Policy Review Committee – No Report.
2. Budget Committee – No Report.
3. Personnel Committee – No Report.
4. Education Committee – No Report.

Old Business:

1. Strategic Planning –
 - a. In packet, vehicle inventory, we will table this discussion until further notice.
2. EMS Updates – as presented in packet.
3. Urban Renewal update –
 - a. Chief Remy – presented a draft policy for review/input of the board for Urban Renewal (see document Board Policy in packet). Kyle Gorman and Chief Remy handling correspondence and meeting updates, actively engaged with Mayor; open conversation of where we are at in regards to Urban Renewal (UR).
 - b. Kyle Gorman – stated two points to make. 1) UR participant meeting next week has been cancelled. 2) Mayor met with the fire chief, came forward with a financial proposal to keep fire district whole during the UR process by the city. Mr. Gorman via phone with the City Manager, said it was heartening that the city has come forward with an offer for the fire district; ensure the fire district interests are met in some aspect; stated there is board interest at this point; need to ensure a couple of things happen: 1- safety of firefighters on scenes/fires and 2- safety of public/community.

- i. During meeting with city manager asked how the city intends to pay for the offer, they cannot pay with UR funds for the fire district.
- ii. Solution not as beneficial to fire district as receiving the tax dollars outright to their general fund.
- iii. Benefit accrual to the city - \$50K a year based upon new properties coming from new structures that are taxes properties within the district. Exploring opportunities.
- iv. Still question about operational liability for fire district – safety issues.
- v. Stressed sprinklers could be a game changer for everybody – city has authority establishing a sprinkler ordinance on residential dwellings.
- vi. Possible idea for city to offer – system development charges option
 1. Higher fees – not sprinkled dwellings
 2. Lower fees – sprinkled dwellings
- vii. There are more options to explore, more to do, City Manager open to exploring these mentioned as well as other options; concern is that the city continues to move at this fast speed.
- viii. Shared that the board wants the city to recognize the fire district is an important partner.
- ix. Pointed out that the city came forward without fire district support on past projects.
- x. The city states doesn't want to damage relationship between city and fire district, repair past issues and extend an olive branch now.
- xi. Fire district perspective is that there is a gut level resistance to UR concept; it is important for board to keep an open mind; can be positive, beneficial opportunities for city and fire district both.
- xii. Important next step – staff and Mr. Gorman work on the next step, acceptable steps, positive steps and things for the fire district.
- xiii. Have the board work on a draft and put in place a UR policy for the fire district.
- xiv. Chief Remy stated there have been too few points shared about the phases being built, they are coming quickly; opportunity to push sprinkler regulations here locally but help with policy for other areas, safe lines in the sand. Translate into saving lives.
- xv. Discussion ensued with clarification and questions to Mr. Gorman about city's timeline for UR, a governing body for the urban renewal planning group; system development charges (SDC), new developments possibly coming to the Turner area, current development at the lake, how SDC fees would affect the lake properties or if it would only apply to future developments. Also discussed ordinances for sprinklers.
- xvi. **Action:** *Motion to adopt the Board Policy for Urban Renewal as presented in the packet by Director Kennedy and motion seconded by Director Humber with no further discussion. Motion carried unanimous with 3 yea and 0 nay.*
- xvii. Director Kennedy thanked Mr. Gorman for his efforts, very valuable service to the board and the district.

New Business:

1. Audit – Devan Esch, Grove Mueller & Swank PC
 - a. Presented the 2015-16 fiscal year final audit report to the board, reviewed the report, the letter to the board about the audit, internal controls and GASB rules, stating the letter is an issuance of opinion by the audit firm. He stated there are no material events or errors to report. He reviewed the Management Analysis explaining how it is a comparison statement from previous year to this year. He explained that staff was very prepared, helpful with the process and the auditors expressed appreciation. If the board has questions please forward them to their firm, they are welcome.
 - b. Chief Remy shared we are fortunate because we have people who are organized, thoughtful and care about having internal controls in place to protect the district, the community and their fire district funds; where we have people who work to keep money in the bank every year, so leadership can focus on being and growing great future leaders, we have our priorities in order.
2. Budget Committee appointments – Chief Donat stated we have position 2 and position 3 open, their 3 year terms ended 12/31/2016. He asked the board what was their pleasure. Board discussed options and asked if Chief Donat knew if both members were willing to serve another 3 year term. He stated he had not approached them yet, board asked him to and if willing they will both be appointed at the March meeting, if not did he have name(s) to consider or should the board begin looking. Chief Donat suggested asking retired volunteer Robert Marker to serve if there is still an open position. Board discussed and reached a consensus to ask Mr. Marker if a position is open.

Chiefs Report:

1. Cardiac arrest code call, patient called in and spoke with two members of staff who were there and worked the code call; it was monumental for patient to be able to contact the fire district personnel and personally speak to them, letting them know how she was doing. In the last year there have been about 3-4 Turner people who were looking to leave the planet but now back living life after their event.
2. Director Kennedy, Chief Remy and Chief Donat represented the fire district on meeting about public safety with the City of Turner in regards to the Lake property. Meeting was last night, feel the City doesn't have public resources to own a lake; they worked last night to draft something that could be beat into a report to share with the City and fire district, the focus is on public safety aspect.
3. Chief Isaak of Aumsville Fire District is retiring on 3/10/17. He has always been a good friend to TFD, has worked with us for past 6 years in capacity as Assistant Chief and Chief, an authentic person and going to miss him, we wish him well. Chief Remy is concerned about the future of Aumsville, how relates to relationship and support for TFD.
4. Awards Banquet is tomorrow night please plan to attend. No better investment than what we spend on making the banquet a night of simple fun.

5. Question/statement by President Gullledge: In regards to the public safety document being drafted for the lake development, would like to see the first draft. Chief Remy agreed to pass that along.

Volunteer Association Report: Vice President Chamness stated she was not able to be at the last meeting due to a call. The volunteers are working on breakfast committee organization and they wrapped up the Open House.

Information:

1. Correspondence – None
2. Good of the Order – None

Public Comment (other than agenda items): None.

Next Meeting: The next Board meeting scheduled for March 16, 2017 at 7605 3rd St SE Turner.

No executive session.

Adjourn Session: The regular meeting of the Board adjourned at 1954 hours. **Action:** *A motion to adjourn from Director Humber and motion seconded by Director Kennedy, motion carried unanimous.*

Board President

Board Secretary/Treasurer