

**TURNER FIRE DISTRICT
BOARD OF DIRECTORS MEETING MINUTES**

January 19, 2017

7605 3rd St SE, Turner OR 97392

Meeting called to order by President Dave Gulledge at 18:31 hours. Board members in attendance were Dave Gulledge, Gene Schaefer, and Ed Humber. Absent:, D. Craig Anderson and Claude Kennedy. Staff Present: Chief Jon Remy, Rebecca Shivers Singleterry, and Asst. Chief Jordan Donat.

Flag Salute: Yes.

Agenda: Agenda approved with addition of appointing Budget Officer to the agenda under new business.

Minutes: The minutes for the December 22, 2016 Board Meeting were approved as presented. Action: *A motion to approve the minutes as presented by Director Humber and Director Schaefer seconded the motion and with no discussion, the motion carried with 3 yea votes, 0 nay votes.*

Public Comment (agenda items): None.

Secretary/Treasurer's Report: None, in packet, nothing to add.

Board Committee Reports:

1. Board Policy Review Committee – No Report.
2. Budget Committee – No Report.
3. Personnel Committee – No Report.
4. Education Committee – No Report.

Old Business:

1. Strategic Planning –
 - a. Noted still working on appendices.
2. EMS Updates – as presented in packet.
3. Urban Renewal update – Consultant, Kyle Gorman
 - a. President Gulledge stated Mr. Gorman was here with an update for the board after attending City of Turner Urban Renewal meeting.
 - b. Mr. Gorman said two pieces to this: 1. What has happened with the City to date in regards to Urban Renewal? And 2. Need to understand the data available to us.
 - c. Need to look at options.
 - d. Data – collect and gather the facts
 - e. Determine the most beneficial option for the fire district
 - f. Mr. Gorman met with the City Manager Mr. Sawyer. Learned the timing of this is fall or winter 2017. Also shared that it was important the City Manager understood the relations were strained between the fire district and the city. Discussed with him the projects the city is looking at, boundaries on the map, timelines, maximum indebtedness what governance options available, the fire district not okay with money for urban renewal

being used for building city buildings, rural vs urban, subsidies, and new subdivision. Mr. Gorman stated residential not really good for the fire district, opinion that city tax dollars are not fire district tax dollars, urban renewal would pull fire district tax dollars away from fire district budget which would provide the service for the new residential areas.

- g. Did not discuss other options available to the city without going out for urban renewal.
- h. Some policy questions to ask the city – keep in mind
- i. Mr. Gorman did get added to the City’s mailing list for urban renewal meetings in the future. He said the following things were mentioned as might be good for UR:
 - i. Flood control
 - ii. Water supply – number of and positions of hydrants
 - iii. Create street scape presence in Turner
 - iv. Attract business presence like farmers market, gas station, business center type businesses
 - v. How much money, time, benefits for fire district short term and long term
 - vi. What to do to ensure fire district presence is continued
- j. Mr. Gorman has two handouts (see packet) 1. Historical assessed for growth rate and 2. Estimated near-term impact. He reviewed both documents with the board and explained assessed rate at \$14 per 1000 on average per property. Discussion ensued as he reviewed the data with the board, he noted there were some grey areas regarding balancing the city’s numbers. Continued discussion on potential taxes on growth for the city from the money on frozen base, effect to fire district; could be large amount of money; where do we go from here; next steps:
 - i. Understand the facts going forward
 - ii. Short term – attend UR planning meeting with the City Manager and their consultant
 - iii. Get answers, learn projections, proposals – let the fire district know what to expect
 - iv. Next 2-3 months – the Board needs to articulate policy on Urban Renewal, it will be easier to go to the city with the policy in place, allows the fire district a voice.
 - v. President Gullede asked didn’t indicate a bond? From the fire district perspective what would be ideal?
 - vi. Mr. Gorman stated ideal process for the city would be to explore all other options first. Didn’t get the feeling that they had explored all the options, like a bond, they haven’t done the work yet. He asked how they planned to manage the UR plan? They planned to hire someone to do it was told.
 - vii. Mr. Gorman stated it would be better for the fire district if 100% of UR money would go to bricks and motor only, nothing to paying for management expenses or payroll expenses. Also, shared the City Manager said not aware could add a fire district board member to the UR plan board.
 - viii. Discussion ensued regarding taxing, permits, businesses and what attracts them to come to Turner, tax increases and what is benefit to attract new business to Turner.
 - ix. Chief Remy stated the fire district works hard to be apart from politics; work hard to be service oriented. Feels about 90% of the tax base (City limits) would

not want fire district tax base money to be used towards urban renewal. He asked what position does the board want the fire district to take. Discussion ensued, Mr. Gorman spoke to the need to educate, President Gullede agreed, stated need to continue to educate so residents and property owners see and understand what an Urban Renewal Agency with a plan does and where the money it would use actually comes from, the current tax base. How money from the fire district would be less to help fund UR. Need the residents to understand that the current permanent tax rate would be less and would still need to fund the current model of fire and ems they have now but with maybe more businesses and more residents. It was agreed by board consensus to move forward with creating board policy for Urban Renewal now, have it in place now.

- x. Board directed the Chief Remy to prepare draft policy for the next board meeting as an action item, to send a draft by email before the meeting to the board members for review and edits.
- xi. Board thanked Mr. Gorman for his work and continued work with the fire district on this process. He thanked them as well for the opportunity and stated he will continue to keep them in the loop as things move forward.

New Business:

1. Budget Officer Appointment - **Action:** *A motion to appoint Assistant Chief Donat as the Budget Officer for the 2017-18 budget process was made by Director Humber and Director Schaefer seconded the motion and with no further discussion, the motion carried with 3 yea votes, 0 nay votes.*

Chiefs Report:

1. Board elections will be coming this spring, be aware of deadline date to file by.
2. Auditors will be at the February board meeting to give the 2015-16 final report.
3. Budget Officer – good succession planning with this opportunity, more people will be stepping forward, this is happening, it is right, what we want for TFD, the ideal of continuity.
4. A little angry at our neighbors, they continue to hire our volunteers and part time people.
5. The Awards Banquet will be Friday, February 17, 2017 doors open at 6 pm and dinner at 6:30 pm. It will be simple but fun, please keep on your calendars.
6. Sent in the last ISO documents today, they acknowledged receipt. Moving on.
7. We have five of our main responders are in the AEMT class for the next 10 weeks, we have AO training, officer training happening now as well. Be ready.
8. Lyons Fire – we have been handling their billing for a year and half now, they are gearing up to have people in place and ready to take back, change is coming, all good.
9. Sarah Chamness is the new Vice President for the Volunteer Association; she has family history here at the district, older sibling served. She is the future, in the AEMT class as well. Max Alberts is the new President, excited for your new E-board.
10. Still up in the air, we will let you know, Bingo or Bunco at the banquet.
11. Director Schaefer asked Mr. Gorman about what businesses look at like in a town like Turner to want to move in and open their doors here? Mr. Gorman reviewed what they might be looking

for: area to meet their needs, customer base, location, growth and boundaries of the city could be meaningful to their needs.

Volunteer Association Report: No report. Staff shared the volunteers were working on February rolling out Fit for Duty evaluations. Also working on scholarships and wrapped up the Toy&Food drive. More to come next month.

Information:

1. Correspondence – None
2. Good of the Order – President Gullede shared this is the OSFM 100 year Anniversary and kickoff will be a poster that features E957, brainchild of Claire McGrew, let everyone see a digital image of what it will look like. He was proud to have TFD be part of this.

Public Comment (other than agenda items): None.

Next Meeting: The next Board meeting scheduled for February 16, 2017 at 7605 3rd St SE Turner.

Adjourn Session: The regular meeting of the Board adjourned at 2014 hours. **Action:** *A motion to adjourn from Director Schaefer and motion seconded by Director Humber, motion carried unanimous.*

Board President

Board Secretary/Treasurer