

**TURNER FIRE DISTRICT
BOARD OF DIRECTORS MEETING MINUTES**

June 17, 2021

7605 3rd St SE, Turner OR 97392

Meeting called to order by President Humber, at 1817 hours. Board members in attendance were, Ed Humber, Chuck Roberts, Gene Schaefer, Claude Kennedy, and D. Craig Anderson. Absent: none. Staff Present: Chief Jon Remy, Rebecca Shivers Singleterry, Asst. Chief Jordan Donat.

Flag Salute: no, dispensed with at Budget Hearing meeting.

Agenda: Agenda approved as presented.

Minutes: The minutes for the May 20, 2021, Budget committee meeting and the May 20, 2021, regular meeting of the board were approved as presented. **Action:** *A motion to approve both the Budget Committee Meeting and the Regular Board meeting minutes as presented was made by Director Anderson and Director Kennedy seconded the motion and with no other discussion, the motion carried with 5 yea votes, 0 nay votes.*

Public Comment (agenda items): None.

Secretary/Treasurer's Report: None, in packet.

Board Committee Reports:

1. Board Policy Review Committee – No Report.
2. Budget Committee – No Report.
3. Personnel Committee – No Report.
4. Education Committee – No Report.
5. Turner Land Use Committee Representative – No report.
6. Urban Renewal Committee Representative – No report.

Old Business:

1. Cedar Street vacation update – Chief Remy
 - a. Chief Remy gave a brief report stating the City of Turner was in discussions with PGE; the city has decided to have a site visit with PGE so that PGE can develop an opinion on useability of how other properties within the area would be possible if moving the transmission lines; they want to do this before finalizing any MOU. PGE legal is not in a hurry due to red flags that this brought about; the fire district's legal counsel, Caleb, is on a 10-week sabbatical and has brought in another partner, Mark Shipman, to handle the process. We will work with him on the fire district's position, nothing new to report beyond this. PGE contact, Wendy shared it would take about seven days to get site visit to happen and then they will proceed.

New Business:

1. Resolution 2021-01 Adopting the 2021-22 Budget, Imposing and Categorizing the tax was presented to the board and after reviewing and reading the resolution into the record a motion was presented. **Action:** *A motion to adopt Resolution 2021-01, adopting the 2021-22 budget, imposing the permanent rate tax, and categorizing the tax was made by Director Roberts and Director Anderson seconded the motion and with no other discussion, the motion carried with 5 yea votes, 0 nay votes.*
2. Resolution 2021-02 Establishing Fund balances for the designation of 2020-21 ending fund balances and revenues for specific uses in the 2021-22 fiscal year was presented to the board and after reviewing and reading the resolution into the record a motion was presented. **Action:** *A motion to adopt Resolution 2021-022, establishing fund balances was made by Director Anderson and Director Roberts seconded the motion and with no other discussion, the motion carried with 5 yea votes, 0 nay votes.*
3. Resolution 2021-03 Transferring appropriation for 2020-21 fiscal year was presented to the board and after reviewing and reading the resolution into the record a motion was presented. **Action:** *A motion to adopt Resolution 2021-023, establishing fund balances was made by Director Schaefer and Director Kennedy seconded the motion and with no other discussion, the motion carried with 5 yea votes, 0 nay votes.*
4. Certify the results of the May 18, 2021, Special District Election – the results of the May election were presented to the board in the board packet and discussion ensued if there were any objections or concerns pertaining to the results. There were none. **Action:** *A motion to certify the results of the May 18, 2021, election for Special District board directors was made by Director Kennedy and Director Roberts seconded the motion and with no other discussion, the motion carried with 5 yea votes, 0 nay votes.*
5. Add an extra principal payment for current fiscal year on debt service - Chief Remy discussed the idea due to current year ending fund balances, he would like to recommend the board approve making an addition principal payment for the debt service on the loan for the property next door. Discussion ensued by the board on the pros and cons of making the additional payment. The board agreed this was the right direction to pay down the debt quickly when appropriate. **Action:** *A motion to authorize the district making an additional principal payment of no more than \$14,000 was made by Director Roberts and Director Anderson seconded the motion and with no other discussion, the motion carried with 5 yea votes, 0 nay votes.*

Chiefs Report:

1. Staffing –
 - a. Focus is on staffing; we are preparing for the wildland fire season, with drills back on schedule and requiring mandatory attendance for all personnel to fire and EMS drills.
 - b. General staffing – one senior staff out on a medical leave, because of disability insurance, we can hire temporary staffing for the duration of the leave.
 - c. Summer internship – Kyla Gordan was hired under the SDAO internship grant and started on the assigned project, quartermaster inventory. She is going strong already.

- d. Hunter Reeser – new resident volunteer has huge potential and is providing fire and EMS support through riding 3rd on the medic and driving when needed as well as around the station on projects.
2. 4th of July in Turner
 - a. City of Turner has a large public fireworks event at the North Turner Lake scheduled for the holiday. Concerned about it for all the obvious reasons; political pressure considerable by the city, officials, community for the fire district to be handling safety aspects but it morally, the fire district is obligated to provide fire & EMS coverage for the whole district, cannot place all our resources at the lake that weekend. Discussion ensued about who is responsible for the lake, the safety at the lake, authority over fireworks, issues permit for firework events, and the role of the OSFM and the Fire Chief.
3. Fire Marshal – working on inspections, preplans for the district; we have some very large homes in rural areas, and this has the attention of your Fire Marshal as well as continued commercial and residential growth.
4. Transitions – July through August, working on loose ends that need to be wrapped up to continue the process of transitions in leadership. We are committed to keep flexible, looking for late summer to early fall transitions. This includes promotions in staffing, changes in titles, and the role of Jon Remy in the fire district.

Assistant Chief Report: None.

Volunteer Association: None, the Vice President is at AO Drill right now, nothing to present.

Information:

1. Correspondence – none.
2. Good of the Order – Director Anderson wished Gene Schaefer well, this is his final meeting as a member of the board. He has enjoyed working with him through the years and much appreciate all his efforts on behalf of the fire district. The other board members also thanked Gene for his years of service with the district, both as a board member and as a volunteer before that. Chief Remy expressed his thanks as well and wished him the best in his future journey.
3. President Humber asked if newly elected Board member Mike Everitt has been contacted and receiving correspondence to be ready for August meeting. Chief Remy assured him he has. President Humber also noted he may need to attend the August meeting via Zoom and asked staff to help with this setup.

Public Comment (other than agenda items): none

Next Meeting: The next meeting will be in person on June 17, 2021, at 6:00 pm for the Budget Hearing with the regular board meeting immediately following; to be held at the fire station located at 7605 3rd St SE Turner unless otherwise stated in meeting notice.

Executive Session: none.

Adjourn Session: The regular meeting of the Board adjourned at 1859 hours. **Action:** *A motion to adjourn from Director Schaefer and motion seconded by Director Anderson, motion carried unanimous with 5 yea and 0 nay votes.*

Board President

Board Director