

**TURNER FIRE DISTRICT  
BOARD OF DIRECTORS MEETING MINUTES**

March 21, 2019

7605 3<sup>rd</sup> St SE, Turner OR 97392

Meeting called to order by AIC President Humber at 1830 hours. Board members in attendance were, Ed Humber, Gene Schaefer, D. Craig Anderson, and Claude Kennedy. Absent: none. Staff Present: Chief Jon Remy, Rebecca Shivers Singleterry, Asst. Chief Jordan Donat. Guest: none.

Flag Salute: yes.

Agenda: Agenda approved as presented.

Minutes: The minutes for the February 21, 2019 regular board meeting were approved as presented.

Action: *A motion to approve the minutes as presented by Director Anderson and Director Schaefer seconded the motion and with no other discussion, the motion carried with 4 yea votes, 0 nay votes.*

Public Comment (agenda items): None.

Secretary/Treasurer's Report: None, in packet.

Board Committee Reports:

1. Board Policy Review Committee – No Report.
2. Budget Committee – No Report.
3. Personnel Committee – No Report.
4. Education Committee – No Report.
5. Turner Land Use Committee Representative – No report.
6. Urban Renewal Committee Representative – Director Anderson reported next meeting scheduled for the 25<sup>th</sup>; first budget committee meeting scheduled, will be interesting to watch; on topic will be City to loan funds to the UR committee to get started on projects. He will report back to the board next month what transpired.

Old Business:

1. Ambulance Procurement update – Assistant Chief Donat
  - a. Significant changes since last month's update.
    - i. Manufacturer (Ford) will be shutting down 2019 production line of heavy duty chassis until mid-August, and then will begin 2020 production of heavy duty chassis.
    - ii. Agreed we want the Ford 550 chassis; need to consider the late August production.
    - iii. What we don't know:
      1. Not sure on getting twin ambulances if we order one now or wait.
      2. AFG Grant for SCBA, we applied, will not know if we are awarded the grant 30-60 days out; this is a 10% match grant in 2021 so the district if

receives grant will need to have \$30K to match on an approximately \$230K project to upgrade and replace our SCBA's. \*\*Chief Donat went on to explain the expiring air bottles, how they have a 15 year life span and we are approaching it and it will have to be addressed.

3. If go with the 2020 Ford production line chassis, delivery in 2021.
  4. Don't know if any changes in chassis or cost increases if we wait.
  5. Concerns about current M95 unit and the life it has left if we wait.
  6. Consideration of a local option tax or bond how does this work into our strategic plan? The future?
  7. And of course any complete unknowns that could factor into waiting as well.
- iv. If we wait and order 2020 chassis:
1. Still would be moving forward on the current specs we are working on and will finalize.
  2. Gives us time to hear about the AFG grant outcome.
  3. We would go through the next budget cycle and have a clear understanding on what next steps would be for the two ambulances funding as well as if we are going to need to consider funding full SCBA upgrade.
  4. Discussion ensued regarding purchasing 2019 chassis now for both medics and one medic; waiting and purchasing 2020 chassis. Included discussion delivery date; the effect of the 6 month delay with going with 2020 chassis, having the funds and costs associated with the SCBA replacement that would be coming in 2021. Board stated important to get both medic chassis the same. There was discussion regarding concern in waiting and how that would be with current equipment.
  5. Question was asked about tax projections on current and incoming developments and what that means to the district in future funding. Chief Remy stated the district would anticipate an increase in tax revenue between \$100-130K within the next tax year based on the current development happening. Maybe even upwards of \$180K after completion.
  6. Discussion ensued regarding all the options to waiting or moving forward. Board consensus is to wait at this time, not take action on 2019 chassis.

#### New Business:

1. 2019-20 Budget Calendar adopt:
  - a. Assistant Chief Donat noted the draft was in the board packet for action tonight. Asked if there were any changes that need to be made to dates and or times. None were suggested however Director Kennedy did note he will not be at the May meeting due to traveling to a family event. AIC President Humber noted he will not be at the June meeting due to travel and family event.

- b. ***Action:*** *Motion to adopt the 2019-20 Budget Calendar as presented was made by Director Anderson, motion seconded by Director Kennedy and with no further discussion, motion carried unanimously with 4 yea votes, 0 nays.*
2. 2019-20 Budget Officer appointed:
  - a. ***Action:*** *Motion to appoint Assistant Chief Donat as the 2019-20 Budget officer was made by Director Kennedy, motion seconded by Director Schaefer and with no further discussion, motion carried unanimously with 4 year votes, 0 nays.*
3. Budget Committee member appointed:
  - a. ***Action:*** *Motion to appoint Mike Everitt to position #5 on the Turner Fire District Budget Committee for a 3 year term was made by Director Kennedy, motion seconded by Director Anderson, motion carried unanimously with 4 yea votes, 0 nays.*

Chiefs Report:

Chief Remy:

1. City wants to renew conversation regarding pro-firefighter ordinances. Reminded the board they authorized securing experts (Burton Wuest) and a response was provided to the city; we were still waiting for a response to that letter.
2. City working on algae bloom, flow tests are positive, full participation. City of Salem and Turner both working on this, have short term and long term process; early indications not impacted negatively at all to the fire district in regards to water supply.
3. City hired our volunteer fire officer, Aaron Bales as the public works director.
4. Aumsville FD wants to raise the mechanic rates by 30% beginning new fiscal year, July 1. We currently have an IGA with them that has a hold harmless clause, we may want to renegotiate this contract, will keep the board posted.
5. Dispatch fees trending up next few years, 10-12% increase anticipated. No other practical alternatives; south county agencies have hired Complete Wireless to do maintenance on our local system; this is not a solution, more like a Band-Aid.
6. Employee health insurance still through our group agreement with OFCA, agent of record is Wilson Heirgood and we are self-insured through SDIS. We will be changing the provider only from Moda to Regence Blue Cross Blue Shield for the healthcare portion of our coverage on July 1, 2019. There is absolutely no change to our employee plan benefit; moving to the new provider keeps the annual premium increase to 4.88%.
7. HB 2620 is in committee; spoke with committee chair regarding the bill and he listened to TFD concerns.
8. Farm Safety Day and Ag Fest are coming up; TFD will be ready with personnel and support.
9. The weekend of Ag Fest is the recruit academy practical skills testing and the live fire burn to learn. We will be spread very thin so keep your fingers crossed.
10. Sarah Chamness is moving out, will continue as a volunteer Lt., living in Turner, this is an exciting step for her life.
11. Moving in one of our EMS volunteers, Paramedic Logan Delano, he is a good fit and our people love working with him.
12. Second medic continues with high degree of success, we are seeing more revenue than expenses to staffing.

13. New focus on the elderly; trips, falls and fires – our fire marshal is starting with these and will include hoarding issues as well.
14. Anticipating new signs to manage public access to TFD property; as new business put pressure on street parking, our parking lot and areas will become more valuable and we will need to manage access for firefighters and limit any loitering, etc.
15. SDAO camera grant in process; the next couple of months will continue to work on it. Will be happy to show the final work to the board and everyone after up and running; it will be pretty complete with smart phone access as well.
16. Classroom project is almost complete; the camera is in use and the computer is up and running, some small updates as it finalizes. Has been used for regional training several times and next Wednesday will be our county-wide activity using the system, this will include TFD, Aumsville, Jefferson, Stayton, Marion Fire Station, Lyons, Gates, Santiam Hospital and Marion County Public works.
17. Strategic plan calls for an intentional transition of the fire chief when Jon retires. Rebecca and Jon are working on a detailed timeline but we are up against the wall until the board decides which direction wants to go for finding the next leader; asking for board members to please participate in conversations with each other now about this issue. The clock is running and the time to act is now. We will have choices but these will narrow down as we proceed, want all of us to stick together. Chief will work with Rebecca and create a draft appendix that helps outline this process.

Volunteer Association: Vice President Aaron Bales shared that the membership is in a great spot both in recruitment and financially. They are getting ready to start the planning for the annual breakfast which is the first Saturday in June.

Information:

1. Correspondence – None
2. Good of the Order – Director Schaefer asked about the TFD logo and the new tap house that Chief Remy shared at last month's meeting; Chief Remy stated that after the board discussion that said the fire chief would exercise his discretion, he declined the offer for using our logo. He has not heard back from them yet.

Public Comment (other than agenda items): None

\*\*Director Anderson requested that an Executive session be added to the April meeting agenda to discuss the fire chief's contract.

Next Meeting: The next meeting will be April 18, 2019 at 6:30 pm to be held at the fire station located at 7605 3<sup>rd</sup> St SE Turner.

Adjourn Session: The regular meeting of the Board adjourned at 1935 hours. **Action:** *A motion to adjourn from Director Anderson and motion seconded by Director Kennedy, motion carried unanimous with 4 yea and 0 nay votes.*

---

Board AIC President

---

Board Secretary/Treasurer