

**TURNER FIRE DISTRICT
BOARD OF DIRECTORS MEETING MINUTES**

May 20, 2021

7605 3rd St SE, Turner OR 97392

Meeting called to order by President Humber, at 1912 hours. Board members in attendance were, Ed Humber, Chuck Roberts, Gene Schaefer, and D. Craig Anderson. Absent: Claude Kennedy. Staff Present: Chief Jon Remy, Rebecca Shivers Singleterry, Asst. Chief Jordan Donat. Guests: Su Fennern.

Flag Salute: no, dispensed with at Budget Committee meeting.

Agenda: Agenda approved with following changes: Added Swearing in of Captain Max Alberts after Volunteer Association Report.

Minutes: The minutes for the April 15, 2021, regular board meeting were approved with the following edit: “strike the phrase “the next meeting” and add the phrase “the regular quarterly meeting was held March 25, 2021” under Board Committee Reports, 6. Urban Renewal Committee Representative report.

Action: *A motion to approve the minutes as edited was made by Director Roberts and Director Schaefer seconded the motion and with no other discussion, the motion carried with 4 yea votes, 0 nay votes.*

Public Comment (agenda items): None.

Secretary/Treasurer’s Report: None, in packet; shared sound and stable financial condition and kudos to staff for keeping us this way.

Board Committee Reports:

1. Board Policy Review Committee – No Report.
2. Budget Committee – No Report.
3. Personnel Committee – No Report.
4. Education Committee – No Report.
5. Turner Land Use Committee Representative – No report.
6. Urban Renewal Committee Representative – Director Anderson read a prepared report into the record, see copy of submitted report attached to the minutes.

Old Business:

1. Cedar Street vacation update – Chief Remy
 - a. Chief Remy spoke to district legal counsel; working on an agreement between the city and the fire district; meeting next week to present; feels we will be moving forward with said agreement to transfer PGE framework in original agreement between PGE and City of Turner to TFD and PGE.

New Business: None.

Chiefs Report:

1. Right of way – slow, focus remains on the transfer between PGE and City to PGE and TFD; your council continues to work on this and will keep you updated on the progress.
2. Jefferson Fire District is experiencing significant changes, will be losing ambulance ASA service area with changes to their district boundary, negative impacts to their tax revenue and ambulance revenue; also, both their chief officers are retiring this year; anticipating down-sizing of their ambulance resources could lead to opportunities that increase ours; will keep board posted, wanted everyone to be aware of impacts.
3. Marion Station 83, their substation, is also experiencing changes with a significant loss of volunteer personnel which will result in increases in our responses to that area; this will be important for their ISO rating, this is at the south end of our fire district response area.
4. Our focus is on upcoming wildland season, it is upon us. Jordan and OSFM are conducting a neighborhood meeting in the Fir Tree area this weekend; we will be focusing on communication, operational readiness, and burning regulation enforcement in the coming weeks.
5. Recruiting resident volunteers – we have two new residents, both come with fire training, one is already an EMT volunteer on our medic and is entering the paramedic program at CCC. The other will be in the fire program at CCC and comes with volunteer experience from Mill City family. Kyla Gordon and Hunter Reeser. We are excited to have them both join us at TFD.
6. Audit for fiscal year 2021 is set for October 22, 2021.
7. We received the OSFM WUI 118 grant award in the amount of \$5,284, for the purchase of two advanced weather stations, and wildland hose stock. The state-of-the-art weather stations will be positioned at the Wipper tower, and one will replace the aged station at TFD. They are the future of our ability in wildland land response (Beachie Creek Fire 2020), they are the perfect link in our communication system for our South County area response to weather related events.
8. We have spent a lot of time in the past month with the CHS Health Occupation class, conducting fire and EMS module learning for 13-15 students who were very receptive to what we brought, they are the future responders and healthcare providers, very exciting: paying dividends in the future for this community.
9. SDAO internship grant -TFD was awarded an internship grant with district matching for the summer, we hired Kyla Gordon to be that intern, she will be working on the Quartermaster program and new inventory process.
10. CCC EMT students – we have an excellent relationship with CCC and their EMS program, we offer proctoring for student clinicals here at our station with our personnel. We are wrapping up the last group of 3rd riders; again, investment for the future of TFD EMS.
11. CHS students – we are also wrapping up the job shadow portion of the Health Occupations class where the students spend 2 hours onsite learning about what a paramedic job might look like; another opportunity for us to garner interest in future EMS responders, volunteers, CHAT volunteers.
12. President Humber asked about grants and any news. Chief Remy shared that we submitted through our grant writer the 2020 AFG grant and are awaiting word on awards for the period.

Assistant Chief Report: None.

Volunteer Association: New Vice President Eric Brown was introduced and will come prepared with a brief report at the next meeting of what is happening in the volunteer association. He shared that they awarded a \$750 scholarship to one student graduating and confirmed the breakfast is cancelled for June. They are happy to also report they sponsored a Little League Team. Discussion ensued regarding the Fireworks for the 4th of July at the Lake and who has the authority regarding compliance on use of fireworks, Chief Remy explained the OSFM authority and the role of the fire district in checking compliance, what the City is responsible for.

Swearing in of new Captain, Max Alberts: Chief Donat briefly reviewed the hiring process for the captain's position and then with the assistance of Captain Albert's family, presented the oath, the swearing in, and badge pinning for Captain Alberts. Congratulations were given by the board and all present.

Information:

1. Correspondence – none.
2. Good of the Order – President Humber shared the two TFD ambulances that were surplus to Kellogg Fire District are already in use, he has seen them in the district. They are very appreciative and excited for their district's future.

Public Comment (other than agenda items): none

Next Meeting: The next meeting will be in person on June 17, 2021, at 6:00 pm for the Budget Hearing with the regular board meeting immediately following; to be held at the fire station located at 7605 3rd St SE Turner unless otherwise stated in meeting notice.

Executive Session: none.

Adjourn Session: The regular meeting of the Board adjourned at 1951 hours. **Action:** *A motion to adjourn from Director Anderson and motion seconded by Director Roberts, motion carried unanimous with 4 yea and 0 nay votes.*

Board President

Board Director