

**TURNER FIRE DISTRICT
BOARD OF DIRECTORS MEETING MINUTES**

November 16, 2017

7605 3rd St SE, Turner OR 97392

Meeting called to order by President Gullede at 1830 hours. Board members in attendance were, Ed Humber, D. Craig Anderson, Dave Gullede and Gene Schaefer. Absent: Claude Kennedy. Staff Present: Chief Jon Remy, Rebecca Shivers Singleterry, and Asst. Chief Jordan Donat.

Flag Salute: yes.

Agenda: Agenda approved as presented.

Minutes: The minutes for the October 19, 2017 regular board meeting were approved as presented.

Action: *A motion to approve the minutes by Director Humber and Director Schaefer seconded the motion and with no other discussion, the motion carried with 4 yea votes, 0 nay votes.*

Public Comment (agenda items): None.

Secretary/Treasurer's Report: None, in packet.

Board Committee Reports:

1. Board Policy Review Committee – No Report.
2. Budget Committee – No report.
3. Personnel Committee – No Report.
4. Education Committee – No Report.

Old Business: none

*Note – Director Anderson noted that the first meeting of the Urban Renewal Agency will be on 1/25/2018 after his conversation with city manager David Sawyer; the agency has been certified by the Marion County Assessor's office, officially has been setup. Director Anderson also requested a copy of the Strategic plan that was given out at the last board meeting. Chief Remy made him a copy.

New Business:

1. Update on Lake Safety Plan:
 - a. Chief Remy reported that Director Kennedy is the board's liaison on this committee.
 - b. Committee work this week – some issues have developed with FEMA flood plan affecting some of the building sites around the lake; process unclear how long it will take to finish Phase 1 before they start Phase 2 of the plan for building. Some of the planned building sites in the area around the lake are in the flood plan and this has slowed the process.
 - c. Private vs. public lake – Chief Remy handed out drawing of the lake and planned park/building on the area closest to Holly Loop. Discussion ensued regarding the drawing, the proposed park, the floating pier, and water safety issues for the fire district,

homeowners association and city. Also discussed the \$50,000 builder set aside for public safety. Right now it is a waiting process; there are not city funds available to develop the park and pier rendered in their plans.

- d. Will continue to watch and wait, attend meetings and keep board informed.
2. Update on City of Turner Land use:
 - a. Chief Remy reported the city invited the fire district to engage in conversations on land use issues on land being considered for development now so that there was not a repeat of what has happened in the past with the lake development.
 - b. TFD board representatives, President Gullede and Director Schaefer, have met with the city; the board asked for Chief Remy to be proactive and to find knowledgeable consultants and people to help prepare the fire district for the next land use development. (see handouts, two aerial maps of the land above Eastwood being developed)
 - c. Chief Remy retained consultant (see below).
 - i. First issue – K&E bought the land, planning for 45 houses off of Eastwood; this area is difficult to travel, especially in bad weather for regular traffic let alone fire apparatus entry.
 1. Chief Remy expressed to the city manager concerns to add houses to an area hard to navigate. Said putting pressure on city to deal with city works issues.
 2. Said need to get real about what needs to happen.
 3. Residential development out of flood plain, ready to go, is already approved.
 4. Discussion ensued about what to do next.
 - ii. Second issue – Chief Remy reported that the district has hired a consultant, Burton Weast of Axxiom Resources, upon the direction of the board to represent the district on upcoming land use developments. (see handout, copy of contract)
 1. Will have a report from him next month or so, what the district can or cannot do; he has started the work: communicating with the city, research, readying himself to ready upon request of the board.
 2. Discussion ensued regarding the development above Eastwood, drainage, grading, access, fire access, easement possibilities via Lowder property or the reservoir. Agreed the fire district needs to present a list of wants/requirements by our consultant to the city as next steps.

Chiefs Report:

1. Assistant Chief Donat:
 - a. Hiring process completed; tested 10/25/17; hired two internal candidates to the two FTE positions, started 11/6/17 Lawrence Allise and Steve McDermott. They were the top candidates. We may hire one of the other candidates into a part time paramedic position.
 - b. Focused on winterizing the fleet and tires, etc.
 - c. Finishing annual PM on bigger apparatus, up to capacity and meeting requirements.
 - d. Academy started; TFD has five, maybe six attending; they will start online; will come out of academy with FF1 and FF2.

- e. Fire ground leader – finishing up with in house training; we have about 5 classes to go then apply for certifications; anticipate having 6-8 leaders come from this group.
2. Chief Remy:
- a. Strategic plan – handed out last month meeting; will get copy to all board members via their iPad emails to have electronically; ask board to review and read over next few months and be ready to discuss any changes; consider and focus on goals to retire one chief and begin processing for launching the next; we are gathering the information of budget impacts of retirement and part-time models as well as adding necessary positions. Not urgent but want to make this a 2018 board priority.
 - b. Young officers are taking evening duty several nights a week; this is exciting for all of us.
 - c. Open House – 12/2/17 at 1pm to 4 pm, all invited.
 - d. Awards Banquet will be 2/24/18, save the date, fun focus on fit for duty.
 - e. John Dahlberg has moved to Bonaventure, just on outskirts of our district, he sent his heartfelt greetings to the board; Chief Remy said visitors from TFD are welcome.
 - f. Aumsville FD has gone silent; they are busy organizing under new permanent part time Chief Hari, hired some part-time staff; focus is on dispatch and response.
 - g. Shared training – all is going well with our shared partnerships, training, medical director.
 - h. A sizeable mini storage is going in at Eastland and Boone Rd; Director Kennedy can share more information on this later.
 - i. Winery – rental bungalows for events are going in at the winery; 5-6 1400 sq foot units.
 - j. Solar farm at 55th and Hennies is almost done; you can see it, owner lives on an adjacent farm/property in the area.
 - k. December board meeting – At the boards pleasure can cancel or have a meeting; currently Toy/Food drive event will be using the station on regular meeting night; board decided to use email for the month to keep on top of ongoing work and forgo a December board meeting. Working committees can provide updates at the January meeting or via email.
 - l. Discussion ensued regarding consultant information; Chief Remy agreed to send information electronically as received to the board.

Volunteer Association: none; Per Chief Donat Sarah Chamness went to AO drill; volunteers are working on Toy/Food Drive and Open house; board members welcome to participate.

Information:

1. Correspondence – None
2. Good of the Order – None

Public Comment (other than agenda items): None.

Next Meeting: The next meeting will be January 18, 2018 at 6:30, pm regular board meeting to be held at the fire station located at 7605 3rd St SE Turner. *The board agreed to cancel the December board meeting at this time since it lands on same night as Toy/Food Drive and volunteers and staff will be helping.

No executive session.

Adjourn Session: The regular meeting of the Board adjourned at 1932 hours. **Action:** *A motion to adjourn from Director Anderson and motion seconded by Director Humber, motion carried unanimous with 4 yea and 0 nay votes.*

Board President

Board Secretary/Treasurer