

**TURNER FIRE DISTRICT**  
**BOARD OF DIRECTORS MEETING MINUTES**

September 21, 2017  
7605 3<sup>rd</sup> St SE, Turner OR 97392

Meeting called to order by President Gulledge at 1833 hours. Board members in attendance were Dave Gulledge, D. Craig Anderson, Claude Kennedy and Gene Schaefer. Absent: Ed Humber. Staff Present: Chief Jon Remy, Rebecca Shivers Singleterry, and Asst. Chief Jordan Donat.

Flag Salute: yes.

Agenda: Agenda approved as presented.

Minutes: The minutes for the August 17, 2017 regular board meeting were approved with the edition of handwritten report from Director Anderson from the Urban Renewal Agency meeting, he asked they be added to the permanent record as part of the August 17, 2017 minutes. **Action:** *A motion to approve the minutes with the addition of the handwritten UR report by Director Anderson was made by Director Anderson and Director Schaefer seconded the motion and with no other discussion, the motion carried with 4 yea votes, 0 nay votes.*

Public Comment (agenda items): None.

Secretary/Treasurer's Report: None, in packet, nothing to add. Director Anderson noted that the 2016-17 full fiscal year Budget vs. Actual report was included in this packet. A discussion ensued regard ambulance expenses versus revenue, personnel costs on the report and how they are tracked, and overall expense of the ambulance.

Board Committee Reports:

1. Board Policy Review Committee – No Report.
2. Budget Committee – No report.
3. Personnel Committee – No Report.
4. Education Committee – No Report.

Old Business:

1. Urban Renewal (UR) update – nothing to report at this time per Director Anderson, liaison to the UR Agency from fire district board.
2. South County cooperation meeting – Director Kennedy shared in his opinion it was a good meeting, topic was mainly about working together, the various fire districts. Stated they made a commitment for the fire chiefs to meet next; discussed opening better communication between area fire districts (Stayton, Aumsville, TFD, and Sublimity). Director Anderson stated his opinion it was a more of a disjointed meeting and a discussion ensued at this time on each of their personal takes on the meeting outcome. Also discussion ensued about what possible next steps would be and what Aumsville needs to do next.

3. Lake Safety plan – Chief Remy reported that as can see building homes around the lake has begun.
  - a. Director Kennedy is the TFD board representative on the Lake Safety Plan.
  - b. City government putting pressure on TFD on how want to spend the \$50,000 set aside for safety.
  - c. City survey went out and came back; the city has not released the results of the survey yet; city manager said will get back to this next month.
  - d. City development proceeding would be nice to know what they are working on in advance.
  - e. Discussion ensued regarding the development; speed in which this is happening and what ends up being city property, the green space around/near the lake.

New Business:

1. Election of Board Officers – President Gulledge noted it was tabled at last meeting to elect officers; opened the nominations for the positions of President, Vice President and Secretary/Treasurer. Discussion ensued regarding new nominees or keeping as is, President Gulledge, Vice President Humber and Secretary/Treasurer Anderson. All three officers stated they were not opposed to another term and the board was in consensus. The nominations were made and the slate closed.
  - a. **Action:** *A motion to keep the current officers in office this next year was made by Director Kennedy and Director Schaefer seconded the motion and with no other discussion, the motion carried with 4 yea votes, 0 nay votes.*
2. iPad process – President Gulledge shared that a while back there was a discussion on how to allow board members to have a district email and an electronic way to review board packets and material and not have to use their personal email accounts or computers and the possible issues due to public disclosure laws. The emails have been set up as well as the iPads that are older iPads from the district that will be assigned to each board member. You can use or not, but they are here and now able to be used. If you have questions or need “training” then contact Kristin or Rebecca. *(iPads were brought to the meeting and handed out to the board members, they will receive an email from staff with next month’s board packet as well as be added to a TFD board member email group.)*

Chiefs Report:

1. Assistant Chief Donat:
  - a. Hiring process – we are in process, seeing interest, we are in a good place on this and we will accept applications until it closes on 10/8/17.
  - b. Joint So. County Academy – Chief Donat taking lead on this; academy starts beginning of the year, will include FF1 and FF2 certification, TFD will have at least 4-5 recruits attending. The workload will be heavier on the instructors with this amount of certification but it is worth it to all involved and gives us a boost up with getting recruits through to FF2.

- c. Fire ground leader – This will take place fall/winter in house; we will have Steve McDermott helping take lead on instruction; Stew Rose will be here in October to teach Strategies & Tactics, we are lucky to have him.
1. Chief Remy:
- a. Grass season is over, Chief Remy can live with that, very successful year for TFD, and we were able to help serve other districts as well this year.
  - b. Chief's cooperation meetings, we have had two so far since the board met; working on training, budgeting next and solidifying the recruit academy for the next year.
  - c. Dispatch radios & shared CAD – push to merge shared dispatch in the past; has been tabled for now; county merger tabled at this time.
  - d. Jefferson update on Millersburg, this will impact TFD; they will lose about 25% of their fire district, this will affect their tax collection and their budget. This is going to be really painful for them, worried about their future, it is very sobering; we are concerned for them and what impact it will have on our district as well.
  - e. The Aumsville FD hired Chief Hari as their fire chief permanently; he will work one 24 hour day a week, most likely Thursday.
  - f. OHA onsite inspection – done, perfect score, ½ day visit; staff worked hard to prepare, and thank you to Rebecca took lead.
  - g. Staffing, recruiting several great little dads and homeowners, keep your fingers crossed, should be adding 5-6 new prospective volunteers, applications are out. This is the new wave of volunteers.
  - h. Leadership vacuum pushed down; we have Stew Rose coming in October to teach Strategies & Tactics which is part of the Fire ground leader course; this will be our new leaders.
  - i. EMS conference – we have 5 people attending this weekend, Rebecca leaves tonight to head over.
  - j. Audit – the auditors were onsite this week, wrapped up their work and will get back to us later with report; nothing to worry about, all was in order.
  - k. Lake Safety – issues are on the horizon, the committee will be reconvening soon, still unsure of the dealings; will most likely have more conflict but not sure if will relate to firefighter safety; we will continue to be vigilant.
  - l. Rockview lot – street up off of Val View, too steep for fire trucks to get in and out of; have email history from previous fire chief and builder; shows sprinklers were imposed, now flag lot is being requested to be built, discussion regarding sprinkler requirements. Might require a letter from the board, Chief Remy asks them to be ready for the possibility.
  - m. Finally, gratitude for all personnel who actively move the ball down the field; we are unbelievably amazing here but only because a small number of folks are doing the heavy lifting, hat off to those people.
  - n. Director Anderson asked support Aumsville when on scene, do we work well together, Chief Remy stated yes.

Volunteer Association: none

Information:

1. Correspondence – None
2. Good of the Order – Director Schaefer noted that his teen daughter had made comment about the TFD Facebook page, discussion ensued regarding whether her comment was in response to Chief Remy’s Facebook post or if it came from someone else’s response.

Public Comment (other than agenda items): None.

Next Meeting: The next meeting will be October 19, 2017 at 6:30, pm regular board meeting to be held at the fire station located at 7605 3<sup>rd</sup> St SE Turner.

Director Anderson stated he will not be able to attend the October meeting on that date.

No executive session.

Adjourn Session: The regular meeting of the Board adjourned at 1953 hours. **Action:** *A motion to adjourn from Director Anderson and motion seconded by Director Kennedy, motion carried unanimous with 4 yea and 0 nay votes.*

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Board President

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Board Secretary/Treasurer