

**TURNER FIRE DISTRICT  
BOARD OF DIRECTORS MEETING MINUTES**

August 18th, 2022  
7605 3<sup>rd</sup> St SE, Turner OR 97392

Meeting called to order by President Anderson, at 1832 hours. Board members in attendance were Chuck Roberts, Mike Everitt, Ed Humber (remote at 1844), Claude Kennedy, and D. Craig Anderson. Staff Present: Chief Jordan Donat, Division Chief Rebecca Shivers and Kara Howden.

Flag Salute: yes.

Agenda: *No additions.*

Minutes: The budget hearing minutes and regular board meetings minutes for June 16<sup>th</sup>, 2022, were approved as presented. *A motion to approve meeting minutes as presented was made by Director Roberts and Director Everitt seconded the motion and with no other discussion, the motion carried with 4 yeas, 0 nay votes. 1 absent.*

Public Comment (agenda items): None.

Secretary/Treasurer's Report: Reports in packet.

Board Committee Reports:

1. Board Policy Review Committee – No Report.
2. Budget Committee – No Report.
3. Personnel Committee – No Report.
4. Urban Renewal Committee Representative – September 8th will be the next meeting.

Old Business:

1. Cedar Street vacation update – Chief Donat
  - a. Director Kennedy reached out to a few contacts for fact finding and to understand the political implications on the PGE level. Director Kennedy inquired about PGE's stance and did not negotiate during these conversations. There is no clear decision, but if it were to happen today, the Turner Fire District would pay for the total project. PGE is looking into grants to assist in funding with the project. Round table discussion regarding options, working with the City of Turner, and additional next steps. Director Kennedy will work on getting the estimated cost so that the board will know how to move forward.

New Business:

1. City of Turner Waterline Project/Easement- Chief Donat
  - a. The City Manager has reached out to Chief Donat regarding a waterline project. Franzen Reservoir is the best place to treat Turner water and this waterline would not replace the existing line, but will run adjacent to the current line. Chief Donat shared the map reflecting the new waterline proposal. The City is asking for a 25 ft section

for the easement in front of the fire station. A temporary easement would be needed that would last for approximately 30 days during the work period. The work will begin Spring 2023. Round table discussion with no action needed at this time. The board will discuss at further meetings how the project may affect the station building and the costs associated with the project. President Anderson inquired on working with the City for both the easement and the Cedar Street Vacation.

Chiefs Report:

- a. The close of Fiscal Year 2021-22 reflects revenue a bit higher than projected and expenses were a bit under the expected costs.
- b. Audit prep has begun and administration will be working through September to prepare for the October on-site field audit.
- c. July 4th recap- there were approximately six thousand attendees in the two day celebration. Medical calls were smooth during that time period.
- d. The filled temporary administrative assistant/EMT has moved back to EMT status and Office Specialist hiring will begin soon once a job description is agreed upon.
- e. Outsource billing through Special Systems Design has begun and company staff are quick to respond with assistance as needed. Division Chief Shivers discussed the revenue reports in the board packet as they have been updated with the outsource billing numbers. Going forward, monthly reports from SDW will be included in the board packet.
- f. Turner Fire District recently had a fire off of Delaney Rd. With long hours and working with other outside agencies, Turner Fire District did a great job and prevented a potential high fire loss.
- g. Paramedic assessments were this morning with one applicant. Employee shortages are widespread and many agencies are learning how to adapt to the change. There are currently 21 agencies in Oregon looking for Paramedics. Chemeketa Community College had only one class this year which affects surrounding districts. A new wage scale as been put in place to allow Turner Fire District to have a competitive wage in the area.
- h. The OVFA Wildland grant was awarded which allowed purchasing of fire shelters for the district. An OSFM/DPSST micro grant was received that allowed for purchases of nozzles and training shelters. SDAO Safety Security grant assisted with lighting for Building 5 and additional cameras on station property.
- i. The district has one resident volunteer moving out with another one moving in.
- j. The OSFM staffing grant is funding \$35,000 through October to up staff during fire season. Five individuals with Turner Fire are staffed.

Volunteer Association: None at this time.

Information:

1. Correspondence – none.
2. Good of the Order – none
3. Public Comment (other than agenda items): none

Next Meeting: The next board meeting will be held on Thursday, September 15th, 2022, at 6:30 pm, to be held at the fire station located at 7605 3<sup>rd</sup> St SE Turner, OR unless otherwise stated in meeting notice.

Adjourn Session: The regular meeting of the Board adjourned at 2104 hours. **Action:** *A motion to adjourn from Director Roberts and motion seconded by Director Everitt, motion carried unanimous with 5 yea and 0 nay votes.*

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Board President

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Board Director