

**TURNER FIRE DISTRICT
BOARD OF DIRECTORS MEETING MINUTES**

September 15th, 2022
7605 3rd St SE, Turner OR 97392

Meeting called to order by President Anderson, at 1835 hours. Board members in attendance were: Mike Everitt, Ed Humber and D. Craig Anderson. Board members absent: Chuck Roberts and Claude Kennedy
Staff Present: Chief Jordan Donat, Division Chief Rebecca Shivers, Kara Howden and Elvis Estrada (left at 1839).

Flag Salute: yes.

Agenda: *No additions.*

Minutes: The regular board meeting minutes for August 18th, 2022, were approved as presented. A *motion to approve meeting minutes as presented was made by Director Humber and Director Everitt seconded the motion and with no other discussion, the motion carried with 3 yeas votes, 0 nay votes. 2 absent.*

Public Comment (agenda items): None.

Secretary/Treasurer's Report: Reports in packet.

Board Committee Reports:

1. Board Policy Review Committee – No Report.
2. Budget Committee – No Report.
3. Personnel Committee – No Report.
4. Urban Renewal Committee Representative – Meeting postponed to October.

Old Business:

Chief Donat introduced the newest paramedic hire, Elvis Estrada. The board congratulated and welcomed him to the Turner Fire District.

1. Cedar Street Vacation Update- Chief Donat
 - a) Director Kennedy is still working on the process. No changes as of last meeting. Chief Donat, Director Kennedy and Director Roberts met last week to plan a meeting with the City of Turner and the intent is to discuss both the Cedar St vacation and the waterline project.
2. City of Turner Waterline Project/Easement- Chief Donat
 - a) Chief Donat spoke with the City Manager and explained that the Board will be open to the process, but the easement shall be agreed upon before work begins. The district will be able to put conditions on the plan before an agreement is made.

New Business:

1. SDAO Legislative Resolution- Chief Donat

- a) SDAO is requesting to process a policy that will allow the organization to take position on an item without board approval. This would be put into place for time sensitive topics. Round table discussion regarding political implication. President Anderson stated that the board has a policy in place for emergency meetings if needed, so he opposes supporting the new legislative resolution. No action was taken. Discussion matter only. Discussion will continue at later meetings.

Chiefs Report:

- a. Burn ban is now in effect. A wildfire in Salem caused evacuations and stand by move up crews for TFD.
- b. A recent fire in Turner had a high potential of a big loss fire. Crews were able to knock down quickly.
- c. Hiring- one Paramedic spot is filled, the district is still looking for one more Paramedic. There is a major regional shortage of Paramedics and many surrounding departments are struggling to find applicants.
- d. At the most recent Civil Service Committee meeting, classifications were approved for two new job descriptions, EMT/FF and Office Specialist. New wage scales were also approved. Annual payroll was certified.
- e. Active advertising is in place for open positions.
- f. Survey results- All survey results are in and a meeting will be scheduled to discuss further with employees and volunteers.
- g. A command rig committee has been meeting. There is a shortage of chassis's which is proving for a longer expected arrival time.
- h. Grant updates- OSFM temporary firefighter was granted and running through October. DPSST grant for nozzles and a request for additional security and cameras through SDAO grant is in the works.
- i. Chief Donat spoke about a May conference in St. Louis for new fire station construction. President Anderson discussed looking at other stations and having focus groups with volunteers for the planning of a potential new fire station in the future.

Volunteer Association: Additional funding was distributed to communities affected by the Canyon fire.

Information:

1. Correspondence – none.
2. Good of the Order – none.
3. Public Comment (other than agenda items): Rebecca Shivers thanked the board for supporting the request for additional hiring and raising wages to retain current employees.

Next Meeting: The next board meeting will be held on Thursday, October 20th, 2022, at 6:30 pm, to be held at the fire station located at 7605 3rd St SE Turner, OR unless otherwise stated in meeting notice.

Adjourn Session: The regular meeting of the Board adjourned at 1928 hours. **Action:** *A motion to adjourn from Director Humber and motion seconded by Director Everitt, motion carried unanimous with 3 yea and 0 nay votes. 2 absent.*

Board President

Board Director