

Turner Fire District Minutes of Budget Meeting of May 18, 2017

The Turner Fire District Budget Committee met for an advertised budget meeting on May 18, 2017, at 1808 hours at the Turner Fire District, located at 7605 Third Street Turner, Oregon.

Attendance: D. Craig Anderson, Mike Everitt, Robert Marker (arrived 1843), Tom Lovell, Chuck Roberts, Claude Kennedy, Gene Schaeffer (arrived 1851). Absent: Mike Collier, Dave Gullede. Staff present: Fire Chief Jon Remy, Business Manager Rebecca Shivers Singleterry, Assistant Chief Jordan Donat.

Call to order: Vice President Humber called the budget committee meeting to order at 1808 hours.

Logistics: Vice President Humber asked if there were any questions regarding the process of the budget committee meeting and what to expect at tonight's meeting. There were none.

Public Comment: none.

Flag salute: yes

Approval of agenda: agenda was approved as presented with motion by Claude Kennedy, seconded by Mike Everitt and with no other discussion, unanimous 6 yeas, 0 nays.

Elections: Vice President Humber opened the floor for election of committee chairperson and secretary. Chuck Roberts nominated Mike Everitt as Chairperson and Tom Lovell as Secretary, seconded by D. Craig Anderson. Call for any other nominations, hearing none, slate was closed and vote was convened, unanimous. Chairman Everitt closed the elections.

Budget Officer: Asst. Chief Donat welcomed the budget committee members and asked if they had all had time to review their budget packet, he then reviewed the contents and asked if there were any questions about the process, role of the budget committee member, hearing none he presented he budget message next.

Budget Message and Proposed Budget Documents:

1. AC Donat shared the document motives may reflect perfectly the mission, the document may not be perfect. He then reviewed the entire budget packet with the committee moving through each fund and speaking to highlighted and or noted line items where changes were apparent from last fiscal year, he continued answering questions about each budget section before continuing to the next section and or fund.
2. D. Craig Anderson asked about income taxes and new housing, when the district will see those tax dollars. Chief Remy addressed this stating would not see those until 2018.
3. AC Donat noted on the Personnel Services page the AC position fully funded, not the Captain, only funding one of the two positions. Also noted line 8 on the PS page, funding the FF/Paramedic positions as 2 FTE permanent.
4. D. Craig Anderson asked if the wages are comparable and where funded last year, AC Donat stated yes they are and they were funded last year in line 19.
5. AC Donat reviewed changes referenced in the notes for the Materials & Services page, noting a 4% increase in dispatch services.

6. Claude Kennedy asked about line 13, if this is where the consulting services for UR is budgeted? D. Craig Anderson also asked if this would be enough for next budget year. Chief Remy stated that yes it will and the board will be pleasantly happy where at to date.
7. Tom Lovell asked about line 9, what it represents, AC Donat shared it is for on scene related expenses, general equipment expenses.
8. AC Donat reviewed Capital Outlay page, noted leaving the building/land line funded so if district moves forward with building expansion if costs come down in next fiscal year can begin the project. Claude Kennedy asked if other bids have come in and where are they at overall, Chief Remy stated \$140k - \$150K range; we had estimated high \$90K. Also noted we are not desperate, we will be ready to move if benefits the district.
9. AC Donat reviewed the transfer from General Fund 1 to the Reserve Fund 5 of \$80,000 that was adopted for the current fiscal year, will be moved by resolution at the budget hearing in June. Asking to increase the transfer to \$100,000 for 2017-18.
10. AC Donat moved on to review Fund 2, recommending to retire the fund as all debt service has been paid, the small amount of resources is delinquent taxes still being collected and those can come into the General fund per local budget law. Discussion ensued on where the funds remaining in this fund would be moved to by resolution at the budget hearing and explained those funds will move into the Reserve Fund cash carry over for FY 2017-18.
11. AC Donat reviewed Fund 3, no changes, no questions.
12. AC Donat reviewed Fund 4, no questions, pass through for Academy with area fire districts.
13. AC Donat reviewed Fund 5, increasing the cash carry over from Fund 2 retirement as discussed earlier.
14. Chairman Everitt asked if there are any questions for AC Donat about the budget presented or the message, hearing none moved forward with the agenda.

Public Comments: Chairman Everitt opened the floor for public comment, there were no questions or comments presented at this time.

Committee Deliberations: Chairman Everitt asked if there were any questions from committee members regarding the proposed budget. There was nothing further to add.

Action Items: Chairman Everitt called for a motion to approve the budget documents proposed tonight.

1. Mike Everitt so moved that the Turner Fire District Budget Committee approves the Turner Fire District 2017-18 permanent tax rate of 1.7997 per \$1,000.00. D. Craig Anderson seconded. Motion passed unanimously 7 yeas, 0 nays.
2. Tom Lovell so moved that the Turner Fire District Budget Committee approves the proposed 2017-18 budget with the General Fund 1 resources of \$2,050,143.24 and General Fund 1 requirements of \$2,050,143.24. Chuck Robert seconded. Motion passed unanimously 7 yeas, 0 nays.
3. Chuck Roberts so moved that the Turner Fire District Budget Committee approves the proposed 2017-18 budget with the TFD Education Fund 3 resources of \$8,492.59 and TFD Education Fund 3 requirements of \$8,492.59. Claude Kennedy seconded. Motion passed unanimously 7 yeas, 0 nays.

4. Robert Marker so moved that the Turner Fire District Budget Committee approves the proposed 2017-18 budget with the So. County Training & Coalition Fund 4 resources of \$9,079.85 and So. County Training & Coalition Fund 4 requirements of \$9,079.85. Chuck Roberts seconded. Motion passed unanimously 8 yeas, 0 nays.
5. Tom Lovell so moved that the Turner Fire District Budget Committee approves the proposed 2017-18 budget with the Facility & Equipment Fund 5 resources of \$498,000.00 and Facility & Equipment Fund 5 requirements of \$498,000.00. Chuck Roberts seconded. Motion passed unanimously 8 yeas, 0 nays.

*Gene Schaefer arrived at 1851.

Chairperson Everitt thanked staff for their hard work, great packet, easy to follow, appreciated the work that went into it.

Meeting was adjourned at 1852 hours with a motion by Claude Kennedy and second by Tom Lovell and it was unanimous to adjourn. The second meeting for budget committee for May 25, 2017 has been cancelled.

Respectfully submitted,

Board President

Board Secretary/Treasurer