

Turner Fire District
Minutes of Budget Meeting of May 21, 2020
***Virtual Zoom meeting**

The Turner Fire District Budget Committee met for an advertised budget meeting on May 21, 2020, at 1800 hours at the Turner Fire District via Zoom, located at 7605 Third Street Turner, Oregon.

Attendance virtually: D. Craig Anderson, Claude Kennedy, Ed Humber, Chuck Roberts, and Gene Schaeffer. **Attended in the room:** Tom Lovell, Robert Marker Mike Collier. **Absent:** Mike Everitt. **Staff present:** Fire Chief Jon Remy, Business Manager Rebecca Shivers Singletery, Assistant Chief Jordan Donat.

Logistics: Chief Remy asked if there were any questions regarding the process of the budget committee meeting and what to expect at tonight's meeting. There were none. He introduced new budget committee member Su Fennern.

Call to order: President Humber called the budget committee meeting to order at 1800 hours.

Elections: President Humber opened the floor for election of committee chairperson and secretary. Mike Collier nominated Tom Lovell as Secretary and nominated Robert Marker as Chairperson; motion was seconded by Tom Lovell. Call for any other nominations, hearing none, slate was closed, and vote was convened, unanimous, 9 yeas, 0 nays. Chairman Marker closed the elections.

Public Comment: Chairman Marker opened the floor for public comment; there were no questions or comments presented at this time.

Flag salute: was dispensed with.

Approval of agenda: agenda stands as presented.

Budget Officer: Chief Remy welcomed the budget committee members and asked if there were any questions about the process, role of the budget committee member. He reviewed the process of electing directors, appointing budget committee members, and the budget process.

Budget Message and Proposed Budget Documents:

1. Chief Remy read the budget message into the record. (see attached) and then went on to review the budget packet with the committee, explaining the net position of the district from previous fiscal year to proposed. In a good place, able to make purchases of two ambulances from the rainy day fund this fiscal year without having to go to the voters to approve a bond or levy.
2. Chief Remy then reviewed the entire budget packet with the committee moving through each fund and speaking to highlighted and or noted line items where changes were apparent from last fiscal year that were included in the packet.
 - a. Resources GF 1 – line 1 cash carryover will be lower next fiscal year; we are purchasing two ambulances this fiscal year. Line 13 Grant money is anticipated only if we receive approval of AFG grant applied for, requirement now in local

budget rules, must include anticipated grant proceeds and requirements when budgeting. Line 30 Taxes – we will not know what happens due to pandemic in regard to collection, this line reflects current development, expect 6.58% increase in imposed taxes; ready to act swiftly in November if we people are not paying their taxes.

- b. Personnel Services GF 1- line 2 fire chief position to ½ time from last fiscal year; plan on a ½ time chief for the full year. Line 5 fire marshal reduced to enforcement position, 15 hours a week, this line reflects the change. Line 6 captain position fully funded, vacant next to fill. Line 8 adding 3rd AO/Paramedic position, currently using our volunteers and part time, they are moving to leadership coverage, it is time to make the change. Line 9 reflects a 5% increase, changes in responsibilities.
 - c. Materials & Services GF 1 – line 9 increased due to the purchase and overhaul of our SCBA equipment and bottles, this line reflects that labor and service.
 - d. Capital Outlay, Transfers, Contingency and Debt Service GF 1 – line 3 purchase of new SCBA bottles \$51,675, Chief Donat reported on this in early board meetings. Line 6 FEMA AFG grant, this is the proposed expense associated with the grant, required to include in the budget, grant for 2 new grass rigs. Line 11 sweep to our reserve (rainy day) fund, it is significant that we can put something in this year. Line 12 & 13 transfers from GF 1 to the enterprise funds F4 and F6 for TFD share of tuition and share of medical director services. Line 18 debt service for the purchase of property, we will have two payments a fiscal year one in July and one in January. Chief Remy reviewed the purchase of the property, flood plains, building a new station and plans.
3. Chief Remy noted why no Fund 2 is a closed fund.
 4. Chief Remy reviewed Fund 3, reviewed the history and purpose of fund.
 5. Chief Remy reviewed Fund 4, no questions, pass through for Academy with area fire districts.
 6. Chief Remy reviewed Fund 5, noting this is where proposed transferring the \$13K from fund 1 into the savings account.
 7. Chief Remy reviewed Fund 6, Medical Director Service enterprise fund, pass through for shared Medical Director Services with area fire districts.
 8. Chairman Marker asked if there are any questions for the budget officer about the budget presented or the message, hearing none moved forward with the remaining sections of the budget packet.
 9. Chief Remy explained the history behind including the ambulance service analysis data, shared the history of TFD service, how it has evolved, re-establishing our service in 2012 with our ASA, and reminder that we are succeeding in commitment. Tom Lovell expressed his thanks personally and said it does mean something to all of us at the table and to the community.

Public Comment: Chairman Marker opened the floor for public comment; there were no questions or comments presented at this time.

Committee Deliberations: Chairman Marker asked if there were any questions from committee members regarding the proposed budget. There was nothing further to add.

Action Items: Chairman Marker called for motions to approve the budget documents proposed tonight.

1. Director Anderson so moved that the Turner Fire District Budget Committee approves the Turner Fire District 2020-21 permanent tax rate of 1.7997 per \$1,000.00. Tom Lovell seconded. Motion passed unanimously 9 yeas, 0 nays.
2. Director Roberts so moved that the Turner Fire District Budget Committee approves the proposed 2020-21 budget with the General Fund 1 resources of \$2,5558,223.62 and General Fund 1 requirements of \$2,5558,223.62. President Humber seconded. Motion passed unanimously 9 yeas, 0 nays.
3. Su Fennern so moved that the Turner Fire District Budget Committee approves the proposed 2020-21 budget with the TFD Education Fund 3 resources of \$13,948.00 and TFD Education Fund 3 requirements of \$13,948.00. Tom Lovell seconded. Motion passed unanimously 9 yeas, 0 nays.
4. President Humber so moved that the Turner Fire District Budget Committee approves the proposed 2020-21 budget with the So. County Training & Coalition Fund 4 resources of \$24,645.36 and So. County Training & Coalition Fund 4 requirements of \$24,645.36. Director Anderson seconded. Motion passed unanimously 9 yeas, 0 nays.
5. Director Kennedy so moved that the Turner Fire District Budget Committee approves the proposed 2020-21 budget with the Facility & Equipment Fund 5 resources of \$260,925.03 and Facility & Equipment Fund 5 requirements of \$260,925.03. Director Roberts seconded. Motion passed unanimously 9 yeas, 0 nays.
6. Mike Collier so moved that the Turner Fire District Budget Committee approves the proposed 2020-21 budget with the Medical Director Services Fund 6 resources of \$24,913.46 and Medical Director Services Fund 6 requirements of \$24,913.46. Tom Lovell seconded. Motion passed unanimously 9 yeas, 0 nays.

Chairman Marker and the committee offered their thanks to staff for another year of service and work on the budget process.

Meeting was adjourned at 1909 hours with a motion by Mike Collier and second by Chuck Roberts and it was unanimous to adjourn. The second meeting for budget committee for May 28, 2020 has been cancelled.

Respectfully submitted,

Board President

Board Secretary/Treasurer