

**TURNER RURAL FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS MEETING MINUTES**

November 17th, 2023

7605 3rd St SE, Turner OR 97392

Meeting called to order by President Anderson, at 1831 hours. Board members in attendance were Mike Everitt, Chuck Roberts, Ed Humber (remote), and D. Craig Anderson. Absent: Tom Lovell. Staff Present: Chief Jordan Donat and Kara Finn. Guests: Josh Bartlett

Flag Salute: Yes

Agenda: Agenda addition: Consideration of Sales Agreement for new engine. *Agenda approved as amended with a motion by Director Everitt, second by Director Roberts, motion carried unanimous with 4 yea and 0 nays, one absent.*

Minutes: The meeting minutes for October 19th, 2023, were approved as presented. *A motion to approve the meeting minutes as presented was made by Director Roberts and Director Everitt seconded the motion and with no other discussion, the motion carried with 4 yea votes, 0 nay votes, one absent.*

Public Comment (agenda items): None.

Secretary/Treasurer's Report: Reports in packet.

Board Committee Reports:

1. Board Policy Review Committee – No Report.
2. Budget Committee – No Report.
3. Personnel Committee – No Report.
4. Urban Renewal Committee Representative – No Report.

Old Business:

1. Cedar Street vacation update – No updates.
2. Community AEDs: Chief Donat is still waiting on a response from the Christian Convention Center but contacted Willamette Valley Vineyards. They have a total of three AEDs. One in the building and two in vehicles.

New Business:

1. OFDDA Conference Report- Director Roberts thanked the board for allowing him to attend the recent OFDDA Conference. There were approximately forty vendors. Finding employees to sustain ALS response appears to be the largest issue for most agencies. Director Roberts attended a class on ballot measures that discussed the necessity of social media to assist voters. A budget law class reviewed advertising public meetings using online newspapers and the requirements associated with moving online. Another class on 190 Agreements addressed the importance of putting an ending date on each agreement. Director Roberts shared OFDDA budget documents with the Board. The next OFDDA conference will be held November 2024 in Sunriver.

Roundtable discussion regarding Jefferson's recent levy failure and potential effects to the district. President Anderson requested that all Directors be on the mailing list for the OFDDA newsletter.

2. Consideration of Sales Agreement for new engine- Chief Donat briefed the board on the Sales Agreement document that was drafted by the district's attorney. Because of the hold up with the USDA grant that the title is tied with, the sales agreement provides protection to get the vehicle on district property and training can begin on the apparatus before the title is released. The sales agreement states a time frame requirement for obtaining the title and interest earned on the 450k that was paid to the seller. The agreement also allows the district to back out of the purchase if the title is not released by February 17th. The agreement allows the engine to be transported to Turner immediately during the wait time for the federal government to release the title. This agreement is in good faith and protects the district. Roundtable discussion regarding the process of the payment and the releasing of the title. President Anderson requested that the signed agreement be sent by registered mail to Union City, IN.

A motion to authorize the Fire Chief to sign the Equipment Sales Agreement for the new fire engine as presented was made by Director Roberts and Director Everitt seconded the motion and with no further discussion, the motion carried with 4 yea votes, 0 nay votes, one absent.

Chiefs Report:

- a. Grant Update- There has been no award letter from AFG yet, but all funding has been disbursed.
- b. Command Rigs- The command rigs still have a projected completion December/January.
- c. Election- Several fire district's had levies, all passed except for Jefferson.
- d. Hiring Update- Firefighter Jakob Alberts just finished paramedic school with a 92%. There will be a debrief with him once he returns to see how things worked to assist with the future of the program.
- e. Recruitment- TFD has six recruits for the upcoming academy, five of which are district residents.


Volunteer Association: Josh Bartlett and Aaron Bales presented Cascade Little League with the final check for the AED that is located at the Lindys in an alarm box. The AED is insured by the Cascade School District and will be registered with PulsePoint. All coaches will be trained on how to use an AED. Josh Bartlett reported that Aaron Bales has been nominated to be President of the Volunteer Association. The Open House will be held on December 2nd. Donations have begun to come in for the Toy and Food Drive. November 25th, December 9th, and December 16th are the scheduled 'wave days' for donations.

Information:

1. Correspondence –None
2. Good of the Order – Director Roberts suggested the Board of Directors plan something special for the volunteers, potentially at the next awards banquet. Director Roberts will investigate some ideas.
3. Public Comment (other than agenda items): None

Next Meeting: The next regular board meeting will be held on Thursday, January 18th, 2024, at 6:30 pm (December Meeting Cancelled) to be held at the fire station located at 7605 3rd St SE Turner, OR unless otherwise stated in meeting notice.

Adjourn Session: The regular meeting of the Board adjourned at 1951 hours. **Action:** *A motion to adjourn from Director Roberts and motion seconded by Director Everitt, motion carried unanimous with 4 yea and 0 nay votes, one absent.*


Board President


Board Director

