

**TURNER RURAL FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS MEETING MINUTES**

September 21st, 2023
7605 3rd St SE, Turner OR 97392

Meeting called to order by President Anderson, at 1833 hours. Board members in attendance were Chuck Roberts, Ed Humber (remote), Tom Lovell, Mike Everitt and D. Craig Anderson. Staff Present: Chief Jordan Donat, Division Chief Rebecca Shivers (in at 1840) and Kara Finn. Guests: Josh Bartlett (in at 1901), Kathy Puckett (in at 1905), Chase McCord and Lawrence Allise (in at 1906) and Bryan Dyer (left 1904).

Flag Salute: Dispense

Agenda: Addition: Resolution 2023-05 and Resolution 2023-06 *Agenda approved as amended with a motion by Director Roberts, second by Director Lovell, motion carried unanimous with 5 yea and 0 nays.*

Minutes: The meeting minutes for August 17th, 2023, were approved as presented. *A motion to approve the meeting minutes as presented was made by Director Everitt and Director Lovell seconded the motion and with no other discussion, the motion carried with 5 yea votes, 0 nay votes.*

Public Comment (agenda items): None.

Secretary/Treasurer's Report: Reports in packet.

Board Committee Reports:

1. Board Policy Review Committee – No Report.
2. Budget Committee – No Report.
3. Personnel Committee – No Report.
4. Urban Renewal Committee Representative – No Report.

Old Business:

1. Cedar Street vacation update – No updates.

New Business:

1. Community AED's: Bryan Dyer with Cascade School District briefed the group on AEDs within the school district. Dyer passed out a document with AED locations on campus with two additional AEDs to be added (one at the Snack Shack and one at Lindys) The CSD athletic trainer always has an AED with her, and the AEDs are checked once a month by school nurses. There are eight AEDs on the main high school campus, three at Turner Elementary, two at Cloverdale and two at Crosshill Christian school. All coaches are CPR trained. There are plans for a future emergency access plan. Roundtable discussion regarding AEDs for Cascade Fields and how access to the devices would work to prevent theft. Rebecca Shivers asked if the AEDs were registered with PulsePoint. Bryan Dyer will investigate registering and will report back. Follow up is still needed for Aldersgate and the Christian Convention Center. This will be a continued topic on the agenda.

2. Resolutions: Chief Donat discussed the process that has occurred since the accident with E957. Insurance has paid out a total of \$217,074. An apparatus workgroup created a list of 'must haves' and 'that would be nice' specifications for a new engine. Last Thursday, a used vehicle was found that has potential. Chief Donat sent three volunteers (Chris Vetter, Joe McNarie and Aaron Bales) to look at the truck in Indiana. The group reported back that the truck was what they had been looking for. Chief Donat projected pictures and the board was briefed on the specifications of the vehicle. The truck is listed at \$450,000. A new vehicle would be three years out and purchasing a used vehicle would significantly lessen the timeframe. Chief Donat reviewed Fund 5's Profit Loss report to discuss the financials. Two resolutions were presented to the board to proceed with purchasing of the vehicle.

Resolution 2023-05 Declaration of Emergency: *A motion to approve Resolution 2023-05 to declare an emergency procurement process necessary to replace Engine 957 and equipment (ORS 279A.075) from Director Lovell and motion seconded by Director Everitt, motion carried unanimous with 5 yea and 0 nay votes.*

Resolution 2023-06 Emergency Procurement Purchase Authorization: *A motion to approve Resolution 2023-06 to grant the Fire Chief on behalf of the district an increase in existing spending limits for purchase of a vehicle and equipment replacement of Engine 957, not to exceed \$500,000.00 from Director Everitt and motion seconded by Director Lovell, motion carried unanimous with 5 yea and 0 nay votes.*

Chiefs Report:

- a. Grant Update- There has been no award letter from AFG yet, chances are low of being awarded at this time.
- b. Command Rig Update- The builders have run into some issues and the estimated October date has turned into November.
- c. Hiring- Chase McCord, the new temporary Firefighter/EMT was introduced to the board. Ai Bennet is in the new Office Specialist position. Recruitment of paramedics is still ongoing. Jake Alberts is currently at paramedic school until November when he will return for clinicals. There will be an upcoming discussion regarding additional temporary staffing in the future.
- d. Waterline project easement in the south parking lot is ongoing. Dalke has been helpful and communicative.
- e. Saturday's structure fire was contained to one house and the family is being taken care of by the community.
- f. Recruitment- Fall academy is coming up. All personnel that are joining are local except for one.

Volunteer Association:


Josh Bartlett briefed the board on the upcoming toy drive. The local haunted forest which operates on Fridays and Saturdays in the month of October is donating \$5 per ticket to the toy and food drive. New board member nominations are upcoming for the volunteer association.

Information:

1. Correspondence – Rebecca Shivers referenced the letter included in the board packet to Chemeketa Community College. This letter is to show support of CCC’s paramedic certification proposed program that will assist in the region’s paramedic shortage. Oregon Health Authority must approve the change to the certification process, so the letter will help reflect support from neighboring communities such as TFD.
2. Good of the Order – None.
3. Public Comment (other than agenda items): None

Next Meeting: The next regular board meeting will be held on Thursday, October 19th, 2023, at 6:30 pm to be held at the fire station located at 7605 3rd St SE Turner, OR unless otherwise stated in meeting notice.

Adjourn Session: The regular meeting of the Board adjourned at 2005 hours. **Action:** *A motion to adjourn from Director Everitt and motion seconded by Director Lovell, motion carried unanimous with 5 yea and 0 nay votes.*


Board President


Board Director