

**TURNER RURAL FIRE PROTECTION DISTRICT  
BOARD OF DIRECTORS MEETING MINUTES**

April 16<sup>th</sup>, 2026

7605 3<sup>rd</sup> St SE, Turner OR 97392

Meeting called to order by President Craig Anderson at 18:33 hours. Board members in attendance were D. Craig Anderson, Mike Everitt, Ed Humber (remote) and Tom Lovell. Staff Present: Chief Jordan Donat and Kara Finn. Guests: Greg Mattison, Joanne Martinez, Emma Mekenas.

Flag Salute: Yes.

Agenda: *Agenda approved as amended with an executive session added pursuant to ORS 192.660 (2)(h) with a motion by Director Lovell seconded by Director Everitt, motion carried unanimous with 4 yea votes (Anderson, Everitt, Humber, Lovell), and 0 nay votes.*

Minutes: The regular board meeting minutes for March 19<sup>th</sup>, 2026, were approved as presented. *A motion to approve the meeting minutes for the board of directors meeting on March 19<sup>th</sup>, 2026, as presented was made by Director Everitt and Director Lovell seconded the motion and with no other discussion, the motion carried with 4 yea votes (Anderson, Everitt, Humber, Lovell), 0 nay votes.*

Public Comment (agenda items): None.

Secretary/Treasurer's Report: In packet.

Board Committee Reports:

1. Board Policy Review Committee – No report.
2. Budget Committee- No report.
3. Personnel Committee – No report.
4. Urban Renewal Committee Representative- No report.

Old Business:

1. Volunteer Appreciation Project- Chief Donat invited the board to look at the firepit after the meeting. The propane will be installed on Monday.

New Business:

1. Board Member Vacancy- President Anderson asked approval from the board to allow a third applicant after the deadline passed. There have been no decisions made yet. *A motion to approve a third applicant after the deadline was made by Director Lovell, seconded by Director Everitt and with no other discussion, the motion carried with 4 yea votes (Anderson, Everitt, Humber, Lovell), and 0 nay votes.*

Chiefs Report:

- a) Hiring- The district is using a new background investigator at a discounted rate for the first three. These types of backgrounds will be much more thorough and will be required as part of

conditional offers to all new full-time employees. A new Paramedic has been hired, Andrew Pritchett, and he is almost done with his background with a tentative start date of April 27<sup>th</sup>. Angel Lampke, who is a current part time employee has been hired as the EMS Coordinator and has a tentative start date of June 1<sup>st</sup>. The Lt. Fire Prevention position closed today with eight candidates and an assessment schedule for April 23<sup>rd</sup>.

- b) Recruiting- Santiam Academy graduation is May 6<sup>th</sup> at Cascade High School. Turner swearing in will be on June 30<sup>th</sup>.
- c) SDAO Training Summit- Chief Donat went to a two-day training about board and staff roles and responsibilities and HR training regarding ADA accommodations, leave, driving district vehicles and handbooks. The training meets the training requirement for the best practices discount. Online training will be needed by all board members. Public meeting training is required per term.
- d) Budget- Kara and Jordan are working on it and it looks to be another tight year. A tax anticipation note will likely be needed again. Board and Staff will need to invest significant time in the upcoming year working on fiscal sustainability strategy. This will likely involve work sessions and consultation.
- e) Upcoming- Chuck Roberts will be presented an award on Tuesday, April 28<sup>th</sup> at 6pm. Jordan is out of town at the OFCA conference May 11<sup>th</sup>- the 16<sup>th</sup>. Reminder that the budget meeting is on the 21<sup>st</sup> and starts at 6pm. Jordan will be out of town for training June 1<sup>st</sup> -2<sup>nd</sup> in Redmond.

Roundtable discussion regarding current budget and the budget future and tax anticipation note. President Anderson would like information on SDW recovered ambulance revenue money.

Volunteer Association: The next business meeting will be on the 21st.

Information:

- 1. Correspondence – The City of Turner reached out requesting who the TFD’s contact would be for urban renewal. President Anderson approved for another term.
- 2. Good of the Order- None.
- 3. Public Comment (other than agenda items): None.

Next Meeting: The next budget committee meeting will be held on May 21st, 2026, at 6:00 pm with the regular board meeting to follow- to be held at the fire station located at 7605 3<sup>rd</sup> St SE Turner, OR.

Board moved to executive session at 1907 and returned at 1918. Members in attendance: D. Craig Anderson, Ed Humber, Tom Lovell, Mike Everitt, Jordan Donat and Kara Finn.

The Turner Fire District Board of Directors went into executive session, to consult with counsel concerning the legal rights and duties of a public body regarding current litigation or litigation likely to be filed. The executive session is being held pursuant to ORS 192.660 (2)(h).

Adjourn Session: The meeting of the board adjourned at 1919 hours. **Action:** *A motion to adjourn from Director Humber and motion seconded by Director Lovell, motion carried unanimous with 4 yea (Anderson, Everitt, Humber, Lovell), and 0 nay votes.*

D. Craig Anderson  
Board President

Michael W. Everett  
Board Director