

**TURNER RURAL FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS MEETING MINUTES**

August 15th, 2024

7605 3rd St SE, Turner OR 97392

Meeting called to order by President D. Craig Anderson, at 1831 hours. Board members in attendance were D. Craig Anderson, Mike Everitt and Chuck Roberts. Board members absent: Tom Lovell and Ed Humber. Staff Present: Chief Jordan Donat and Kara Finn. Guests: Lawrence Allise.

Flag Salute: Dispense.

Agenda: *Agenda approved as amended with Board Elections added to new business with a motion by Director Roberts second by Director Everitt, motion carried unanimous with 3 yea and 0 nays. Two absent.*

Minutes: The regular board meeting minutes for August 15th, 2024, were approved as presented. *A motion to approve both the regular meeting minutes as presented was made by Director Roberts and Director Everitt seconded the motion and with no other discussion, the motion carried with 3 yea votes, 0 nay votes. Two absent.*

Public Comment (agenda items): None.

Secretary/Treasurer's Report: Reports in packet.

Board Committee Reports:

1. Board Policy Review Committee – No Report.
2. Budget Committee – No Report.
3. Personnel Committee – No Report.
4. Urban Renewal Committee Representative – No Report.

Old Business:

1. Community AEDs: No updates.
2. Volunteer Appreciation Project: Chief Donat updated the board with the expected start date of the project to begin in about a week which will be the first phase of the project. The first phase of the project will include excavation and concrete.

New Business:

- a. Public Safety Fee Revenue- Chief Donat reported that he researched public safety fees and found that these fees would be a municipal process and involve the City or Marion County Commissioners. Public noticing and public hearings would be required. Director Roberts asked if any special districts are doing this. A SDAO consultant that Chief Donat spoke with said that he has not see any other special districts doing this. Roundtable discussion and it was agreed to table the topic and not pursue.

- b. Board Elections- *A motion to nominate D. Craig Anderson for President, Mike Everitt for Vice President, and Chuck Roberts for Secretary/Treasurer was made by President Anderson and Director Everitt seconded the motion and with no other discussion, the motion carried with 3 yeas, 0 nay votes. Two absent.*

Chiefs Report:

- a. Grant Update— AFG grant is in process of being awarded. As of 8/9, \$152M of \$314M awarded
- b. OSFM grant- There have been several mutual aid fires and temp hires are currently painting Building 2.
- c. Jakob Alberts completed his FTEP process and is working as a Paramedic now.
- d. Chase McCord is leaving for West Lane Fire/EMS. The new position opening has an anticipated start date of 9/15/2024.
- e. The Civil Service Commission will have work coming up for the new EMS position. Tom Lovell's vacancy will need to be filled. Chief Donat asked if the board would like him to ask Su Fennern and Christine Clair for reappointment. Board agreed. Roundtable discussion regarding the Civil Service Commission and the oversight to make sure hiring processes are fair and follows certain rules.
- f. It's been a busy fire season with lots of local fires and conflagrations. 4th of July was uneventful.
- g. Currently working with insurance on U96 engine fire to get compensated for the loss
- h. Multiple local community outreach events in the works for Crawford Crossing HOA, Tanglewood neighborhood and interest from a few others.
- i. Currently recruiting for the resident volunteer program. Three individuals are ready for the next academy.
- j. DC Shivers will be coming to the next meeting with an EMS report and discussion regarding long term planning for CHAT
- k. Chief Donat will be out of town 8/26-8/28 and 9/10-9/15

President Anderson spoke on how great community outreach is. Director Roberts inquired about a previous request from the board regarding information on job duties for each position at TFD. Chief Donat stated that it is in progress. Director Roberts asked about any safety plans in place after the E957 accident. Chief Donat stated that he has not fully implemented the plan yet but would like driving trainer enhancement. DPSST is having an upcoming skid truck training that TFD is waiting to attend. Making sure that TFD is hitting the mark for driving training is the goal.

Volunteer Association: Kickball and BBQ party is coming up.

Information:

- 1. Correspondence – None.
- 2. Good of the Order – None.
- 3. Public Comment (other than agenda items): None.

Next Meeting: The next regular board meeting will be held on Thursday, September 19th, 2024, at 6:30 pm to be held at the fire station located at 7605 3rd St SE Turner, OR unless otherwise stated in meeting notice.

Adjourn Session: The regular meeting of the Board adjourned at 1934 hours. **Action:** *A motion to adjourn from Director Everitt and motion seconded by Director Roberts, motion carried unanimous with 3 yea and 0 nay votes. Two absent.*

D. Craig Anderson
Board President

Michael W. Everitt
Board Director