

Turner Fire District
Minutes of Budget Committee Meeting of May 16th, 2024

The Turner Fire District Budget Committee met for an advertised budget meeting on May 16th, 2024, at 1805 hours at the Turner Fire District, located at 7605 Third Street Turner, Oregon.

Attended: D. Craig Anderson, Ed Humber (in at 1813), Tom Lovell, Chuck Roberts, Mike Everitt, Mike Collier, Wendy Coates, Su Fennern, Pete Rasmussen and Robert Marker. **Staff present:** Fire Chief Jordan Donat, Office Manager Kara Finn and Matt Duval.

Logistics: Chief Donat thanked the committee for their time in supporting TFD.

Call to order: Board President Anderson called the budget committee meeting to order at 1806 hours.

Flag salute: Yes.

Elections: Board President Anderson opened the floor for election of committee chairperson and secretary. Mike Collier nominated Pete Rasmussen as Secretary and nominated Robert Marker as Chair. Call for any other nominations, hearing none, slate was closed, and vote was convened, unanimous, 9 yeas, 0 nays, 1 absent. Chairperson Robert Marker then closed the elections.

Public Comment: Chairperson Wendy Coates (took over for Robert Marker) opened the floor for public comment; there were no questions or comments presented at this time.

Approval of agenda: Agenda stands as presented. Motion: *Moved by President Anderson, seconded by Su Fennern to approve agenda for 2024-25 Budget Committee Meeting. Unanimous, 9 yeas, 0 nays, 1 absent.*

Budget Officer: Chief Donat welcomed the budget committee members and asked if there were any questions about the process or the role of the budget committee member. Referred to budget packet for roles and responsibilities information.

Budget Message and Proposed Budget Documents:

1. Chief Donat reviewed the FY 24-25 budget packet with the committee, moving through each fund and speaking to the highlighted and noted line items where changes were

apparent from last fiscal year that were included in the packet. Some highlights include:

- a. Fund 1 Resources LB20- Ambulance revenue for 24-25 is based on a new proposed ambulance rate increase.
 - i. FIREMED revenue proposed deduction. Roundtable discussion regarding community statistics that could lead to less revenue.
 - ii. Proposed 5% increase with a 95% collection rate for 24-25 tax revenue
- b. Fund 1 LB 31 Personnel Services- An increase of 4% for staff wages is requested. Due to the current economic climate, the district is proposing the COLA increase to go into effect this year.
 - i. Proposed position additions of Assistant Chief and EMS Coordinator. Chief Donat discussed the positions and the plan for the EMS Coordinator to take over after DC Shivers retirement and for the Asst. Chief position to take over fire marshal duties once DC Crosiar retires. The salary amount for the positions on the LB form is for a 6 month period.
 - ii. President Anderson spoke on volunteer stipends and part-time positions to confirm that they are comparable to alike agencies.
 - iii. Chairperson Wendy Coates inquired on insurance costs and how we shop around. Chief Donat discussed the process of using Special Districts Insurance Services.
- c. Fund 1 LB 31 Materials and Services- Training budget line has been increased to pay for paramedic education. Chief Donat explained the paramedic shortage nationwide and the paramedic program contract in place to help assist.
 - i. President Anderson inquired about the CHAT budget line to see if it needed to be increased. 10k is a good amount at this time until further expansion.
- d. Fund 1 LB 31 Capital Outlay, Transfers, Debt Service- Building and Land CO is budgeted for the first phase of Director Roberts volunteer project.
 - i. EMS Equipment CO has been increased to 80k to allow for purchasing of two power loading gurneys and a LUCAS device.
 - ii. Anticipating asking the board under the current budget to make an extra principal payment to debt service for the property purchased. The district is proposing an extra \$10,000 in the next fiscal year of extra principal payment as well. The goal is to wisely reduce the district's debt service during a time when it makes the most sense.
- e. Fund 3 and Fund 4- Chief Donat discussed the purpose of both the Education Fund and Regional Training Fund.
- f. Fund 5- LB 11 reflects SDIS insurance income that is projected to be received before the claim of the accident is closed. The payment will be for the property that was on the vehicle at the time of accident. Director Everitt inquired on the lower cash carryover amount from the previous year. Grants that were applied for but not received are included which inflates the total amounts. President Anderson spoke on the importance of keeping the reserve fund healthy and Chief Donat stated his commitment to continue transferring funds to replenish as the budget allows.
- g. Fund 6- LB- 10- Chief Donat discussed the purpose of the Medical Director Fund.

Director Humber commented on how affordable the contracted services were.

Public Comment: Chairperson Coates opened the floor for public comment; there were no questions or comments presented at this time.

Committee Deliberations: Chairperson Coates asked if there were any questions from committee members regarding the proposed budget. There was nothing further to add.

Action Items: Chairperson Coates called for motions to approve the budget documents proposed tonight.

1. President Anderson so moved that the Turner Fire District Budget Committee approves the Turner Fire District 2024-25 permanent tax rate of 1.7997 per \$1,000.00. Director Everitt seconded. Motion passed unanimously 10 yeas, 0 nays.
2. Mike Collier so moved that the Turner Fire District Budget Committee approves the proposed 2024-25 budget with the General Fund 1 resources of \$3,092,636.24 and General Fund 1 requirements of \$3,092,636.24. President Anderson seconded. Motion passed unanimously 10 yeas, 0 nays.
3. Director Everitt so moved that the Turner Fire District Budget Committee approves the proposed 2024-25 budget with the TFD Education Fund 3 resources of \$15,398.00 and TFD Education Fund 3 requirements of \$15,398.00. Mike Collier seconded. Motion passed unanimously 10 yeas, 0 nays.
4. Director Lovell so moved that the Turner Fire District Budget Committee approves the proposed 2024-25 budget with the So. County Training & Coalition Fund 4 resources of \$45,720.12 and So. County Training & Coalition Fund 4 requirements of \$45,702.12. Director Roberts seconded. Motion passed unanimously 10 yeas, 0 nays.
5. Director Roberts so moved that the Turner Fire District Budget Committee approves the proposed 2024-25 budget with the Facility & Equipment Fund 5 resources of \$663,999.90 and Facility & Equipment Fund 5 requirements of \$663,999.90. Director Lovell seconded. Motion passed unanimously 10 yeas, 0 nays.
6. Su Fennern so moved that the Turner Fire District Budget Committee approves the proposed 2024-25 budget with the Medical Director Services Fund 6 resources of \$35,413.46 and Medical Director Services Fund 6 requirements of \$35,413.46. Director Roberts seconded. Motion passed unanimously 10 yeas, 0 nays.

Motion: Moved by Director Roberts, seconded by Wendy Coates to adjourn the 2024-25 Budget Committee Meeting at 1916 hours. Unanimous, 10 yeas, 0 nays.

Respectfully submitted,



Board President



Board Secretary/Treasurer

