

## **Turner Fire District Minutes of Budget Committee Meeting of May 18, 2023**

The Turner Fire District Budget Committee met for an advertised budget meeting on May 18, 2023, at 1805 hours at the Turner Fire District, located at 7605 Third Street Turner, Oregon.

**Attended:** D. Craig Anderson, Ed Humber\*via Zoom, Claude Kennedy, Chuck Roberts, Mike Everitt (in at 1817), Tom Lovell, Mike Collier, Su Fennern, and Pete Rasmussen. **Absent:** Robert Marker. **Staff present:** Fire Chief Jordan Donat, Office Manager Kara Finn, Division Chief Rebecca Shivers, Matt Duval and Lawrence Allise.

**Logistics:** Chief Donat thanked the committee for their time in supporting TFD.

**Call to order:** Board President Anderson called the budget committee meeting to order at 1805 hours.

**Flag salute:** yes.

**Elections:** Board President Anderson opened the floor for election of committee chairperson and secretary. Tom Lovell nominated Pete Rasmussen as Chairperson and nominated Su Fennern as Secretary. Call for any other nominations, hearing none, slate was closed, and vote was convened, unanimous, 8 yeas, 0 nays, 2 absent. Chairman Rasmussen then closed the elections.

**Public Comment:** Chairman Rasmussen opened the floor for public comment; there were no questions or comments presented at this time.

**Approval of agenda:** Agenda stands as presented. Motion: *Moved by Su Fennern , seconded by Tom Lovell to approve agenda for 2023-24 Budget Committee Meeting. Unanimous, 9 yeas, 0 nays, 1 absent.*

**Budget Officer:** Chief Donat welcomed the budget committee members and asked if there were any questions about the process or the role of the budget committee member. Referred to budget packet for roles and responsibilities information.

### **Budget Message and Proposed Budget Documents:**

1. Chief Donat reviewed the FY 23-24 budget packet with the committee, moving through each fund and speaking to the highlighted and or noted line items where changes were

apparent from last fiscal year that were included in the packet. Some highlights include:

- a. Budgeting for grants that will be applied for and potentially awarded are reflected in the budget on both the revenue and expenditure LB forms. Amounts are based on actual grant requests. AFG grants have been moved to Fund 5 as the grant request is for new vehicles and equipment.
- b. An increase of 4% for staff wages is requested. Due to the current economic climate, the district is proposing the COLA increase to go into effect this year.
- c. Proposal of hiring of one full-time Office Specialist position-Director Roberts inquired on the reason for additional office staff. Division Chief Shivers explained increasing administrative workload due to growth.
- d. The purchase of a Lucas CPR device if the district does not receive FEMA AFG grant funding.
- e. In Fund 5, the SDIS claim recovery money from E957 accident will be received in Fund 5 and these funds will be used to fund replacement vehicles and/or equipment.
- f. Increase to CHAT budget- Round table discussion regarding the program and the addition of Telemedicine. President Anderson encouraged donations to the CHAT program.
- g. On LB p 5, capital outlay will show a decrease due to equipment line item being moved to Fund 5.
- h. Anticipating asking the board under the current budget to make an extra principal payment to debt service for the property purchased. The district is proposing an extra \$10,000 in the next fiscal year of extra principal payment as well. The goal is to wisely reduce the district's debt service during a time when it makes the most sense.

Chairman Rasmussen inquired as to whether the proposed budget for FY 23-24 is geared towards growth or conservative. The budget is conservative to prepare for potential apparatus purchase in the future due to recent accident. Division Chief Rebecca Shivers spoke on confines of operating without a levy.

**Public Comment:** Chairman Rasmussen opened the floor for public comment; there were no questions or comments presented at this time.

**Committee Deliberations:** Chairman Rasmussen asked if there were any questions from committee members regarding the proposed budget. There was nothing further to add.

**Action Items:** Chairman Rasmussen called for motions to approve the budget documents proposed tonight.

1. Tom Lovell so moved that the Turner Fire District Budget Committee approves the Turner Fire District 2023-24 permanent tax rate of 1.7997 per \$1,000.00. President Anderson seconded. Motion passed unanimously 9 yeas, 0 nays.
2. Mike Collier so moved that the Turner Fire District Budget Committee approves the proposed 2023-24 budget with the General Fund 1 resources of \$3,028,842.29 and General Fund 1 requirements of \$3,028,842.29. Su Fennern seconded. Motion passed unanimously 9 yeas, 0 nays.
3. President Anderson so moved that the Turner Fire District Budget Committee approves the proposed 2023-24 budget with the TFD Education Fund 3 resources of \$15,398.00 and TFD Education Fund 3 requirements of \$15,398.00. Mike Collier seconded. Motion passed unanimously 9 yeas, 0 nays.
4. Director Kennedy so moved that the Turner Fire District Budget Committee approves the proposed 2023-24 budget with the So. County Training & Coalition Fund 4 resources of \$41,200.00 and So. County Training & Coalition Fund 4 requirements of \$41,200.00. Su Fennern seconded. Motion passed unanimously 9 yeas, 0 nays.
5. Director Roberts so moved that the Turner Fire District Budget Committee approves the proposed 2023-24 budget with the Facility & Equipment Fund 5 resources of \$2,327,883.42 and Facility & Equipment Fund 5 requirements of \$2,327,883.42. Tom Lovell seconded. Motion passed unanimously 9 yeas, 0 nays.
6. Director Everitt so moved that the Turner Fire District Budget Committee approves the proposed 2023-24 budget with the Medical Director Services Fund 6 resources of \$31,513.16 and Medical Director Services Fund 6 requirements of \$31,513.16. Director Kennedy seconded. Motion passed unanimously 9 yeas, 0 nays.

Meeting was adjourned at 1936 hours.

Respectfully submitted,

Board President



Board Secretary/Treasurer

