

**TURNER RURAL FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS MEETING MINUTES**

February 20th, 2025

7605 3rd St SE, Turner OR 97392

Meeting called to order by President Craig Anderson, at 1831 hours. Board members in attendance were D. Craig Anderson, Ed Humber (remote), Tom Lovell (remote) and Mike Everitt. Absent: Chuck Roberts. Staff Present: Chief Jordan Donat, DC Rebecca Shivers and Kara Finn. Guests: Anthony Salisbury and Levi Kunkel.

Flag Salute: Yes.

Agenda: *Agenda approved with a motion by Director Humber seconded by Director Lovell, motion carried unanimous with 4 yea votes (Anderson, Humber, Everitt, Lovell), and 0 nays. 1 absent.*

Minutes: The regular board meeting minutes for January 16th, 2025, were approved as presented. A motion to approve the regular meeting minutes as presented was made by Director Humber and Director Lovell seconded the motion and with no other discussion, the motion carried with 4 yea votes (Anderson, Humber, Everitt, Lovell), 0 nay votes. 1 absent.

Public Comment (agenda items): None.

Secretary/Treasurer's Report: Reports in packet.

Board Committee Reports:

1. Board Policy Review Committee – No Report.
2. Budget Committee – No Report.
3. Personnel Committee – No Report.
4. Urban Renewal Committee Representative – No Report.

Old Business:

1. Community AEDs: No report at this time.
2. Volunteer Appreciation: No report at this time.

New Business:

1. EMS Report- DC Shivers reported to the board on staffing changes that includes Kailey Sousa moving from temp to full time active status on 3/1/2025. Tommy Terrones will be moving to a larger agency and will stay a volunteer for TFD. There is a paramedic open position that Chief Donat will discuss in his chief report. This is a license certification year for everyone to renew their licenses. The EMS division is already discussing needs/wants for the new budget year and will submit requests by the end of March. DC Shivers spoke on Medicare allowable rates. Her EMS report will be included in these minutes for more detailed information. There have been 830 patient contacts since the beginning of the CHAT program. There are three current CHAT teams with two people in each group. There is future planning for discharge patient follow up where

CHAT will call patients that have been transported to follow up after they have been discharged from the hospital. President Anderson thanked Rebecca for all her work and requested written documentation on how the CHAT program will move forward. DC Shivers thanked the board and district for the impact they have made on her life.

2. Appoint Budget Committee- Position #5 on the Budget Committee is up for reelection. Pete Rasmussen agreed to serve on the committee for another term. *The appointment of Pete Rasmussen to Position #5 of the budget committee was approved with a motion by Director Everitt seconded by Director Lovell, motion carried unanimous with 4 yea votes (Anderson, Humber, Everitt, Lovell), and 0 nays. 1 absent*
3. Appoint Budget Officer- *A motion to appoint Chief Donat as the budget officer for fiscal year 25-26 was made by Director Humber, seconded by Director Everitt, motion carried unanimous with 4 yea votes (Anderson, Humber, Everitt, and Lovell), and 0 nays. 1 absent.*
4. Adopt Budget Calendar- *A motion to adopt budget calendar for fiscal year 25-26 was made by Director Everitt, seconded by Director Lovell, motion carried unanimous with 4 yea votes (Anderson, Humber, Everitt, and Lovell), and 0 nays. 1 absent.*

Chiefs Report:

Chief Donat publicly thanked Rebecca Shivers for all she has done for Turner Fire District, and she has worked very diligently at creating the EMS Coordinator position.

- a. SDAO Conference- Chief Donat attended the recent SDAO conference in Bend, OR. There was a lot of information on risk management, cyber security, public meeting laws, etc.
- b. Grant Update- Ship date for the SCBA's is today. MSA will come out for a working in service training in a month or two. There is a programmatic desk review from FEMA scheduled for March. It is not an audit and a normal part of the process. There will need to be future discussion regarding the surplus of the old SCBA's. Other fire districts are interested in the old SCBA's, so more information is needed regarding whether to sell or surplus.
- c. Hiring- A conditional offer has been made to Lawrence Allise as AO/Paramedic with a start date of mid- March. The EMS Coordinator position is ongoing with a conditional offer extended. There were five total applicants with three that went to chief interviews.
- d. Fleet- Meeting with officers to discuss fleet planning including a Type 6, G958 replacement or re-chassis and old U95. Chief Donat may be coming to the board in the future for approval of a chassis purchase.
- e. Marion County Radio Project- This has been a long-standing project for the last two years which began with Marion County and Marion County Sheriffs Office wanting to build a new system for Marion County. Originally METCOM users were invited to the table with the promise of affordability. Since then, projected costs have changed several times. Most PD agencies are likely to go to the new system, fire departments are split. South County is most likely a no due to the cost. Marion County is asking for final decisions from everyone within the next 60-90 days. Currently the district is paying approximately 71k to METCOM and the new radio system cost would be in addition to the METCOM cost. Based on the current number of radios in our fleet, the first cost project would be 43k a year and by year five, would move to approximately 57k. There is also a 'buy in' cost of 200k, which is a one time fee. Repairs would be covered, but replacement would not. One radio costs approximately 8k. President Anderson asked what the

district would do if it does not go to the new radio system. Chief Donat stated that to upgrade the current system would cost approximately 2-3 million.

- f. Upcoming- TFD is hosting academy this week. Position 4 and position 5 of the board is up for re-election which is D. Craig Anderson and Mike Everitt. Terms expire 6/30/2025 and must file before March 20th. Chief Donat will be taking the volunteer association president and vice president to NW Leadership seminar March 5th – March 7th.

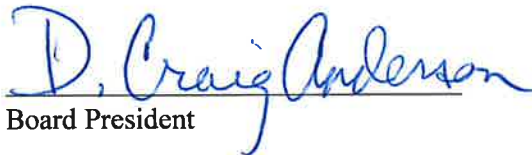
Volunteer Association: Levi Kunkel spoke on increased involvement and response from volunteers. There is a plan to create a 'station appreciation' group. The first project is to clean up the front of the station, plant fire resistant plants and take out the rhododendrons. Quarterly family nights will continue and attendance at a leadership conference is coming up. On April 15th, the board would like to cook chicken for the next volunteer business meeting.

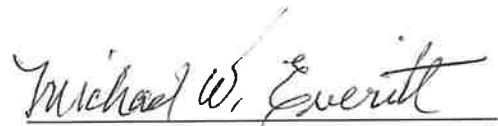
Information:

1. Correspondence – None.
2. Good of the Order – None.
3. Public Comment (other than agenda items): None.

Next Meeting: The next regular board meeting will be held on March 20th, 2025, at 6:30 pm to be held at the fire station located at 7605 3rd St SE Turner, OR unless otherwise stated in meeting notice.

Adjourn Session: The regular meeting of the board adjourned at 1945 hours. **Action:** *A motion to adjourn from Director Everitt and motion seconded by Director Lovell, motion carried unanimous with 4 yea (Anderson, Lovell, Humber, Everitt), and 0 nay votes. 1 absent.*


Board President


Board Director

