

**TURNER RURAL FIRE PROTECTION DISTRICT  
BOARD OF DIRECTORS MEETING MINUTES**

September 19<sup>th</sup>, 2024  
7605 3<sup>rd</sup> St SE, Turner OR 97392

Meeting called to order by President D. Craig Anderson, at 1832 hours. Board members in attendance were D. Craig Anderson, Mike Everitt, Chuck Roberts, Tom Lovell and Ed Humber (remote). Staff Present: Chief Jordan Donat, DC Rebecca Shivers and Kara Finn. Guests: Jon Remy Jr., Brady Roskop and Greg Mattison.

Flag Salute: Yes.

Agenda: *Agenda approved with a motion by Director Roberts seconded by Director Lovell, motion carried unanimous with 5 yea and 0 nays.*

Minutes: The regular board meeting minutes for August 15<sup>th</sup>, 2024, were approved as presented. *A motion to approve the regular meeting minutes as presented was made by Director Lovell and Director Everitt seconded the motion and with no other discussion, the motion carried with 5 yea votes, 0 nay votes.*

Public Comment (agenda items): None.

Secretary/Treasurer's Report: Reports in packet.

Board Committee Reports:

1. Board Policy Review Committee – No Report.
2. Budget Committee – No Report.
3. Personnel Committee – No Report.
4. Urban Renewal Committee Representative – The most recent meeting was cancelled.

Old Business:

1. Community AEDs: No updates.
2. Volunteer Appreciation Project: Chief Donat updated the board with the expected start date of the project to begin on the 7<sup>th</sup> or 8<sup>th</sup> of October which will be the first phase of the project. The first phase of the project will include excavation and concrete.

New Business:

- a. EMS/CHAT Report- DC Shivers reported to the board on 2024 updates (report will be included in the board packet and meeting minutes). In summary, Jake Alberts is now a lead paramedic. DC Shivers thanked the board for their support of the medic program. President Anderson asked who is next in line to complete the medic program. Ongoing conversations are being conducted with volunteers and paid staff to see who is interested. Director Lovell inquired about retention. For Jake Alberts, there is a three-year retention contract. The EMT/FF hiring process has just wrapped. Two LUCAS devices and two power-LOAD gurneys are now in service. The EMS division appreciates the board's support in the purchase of these items.

- a. CHAT has had almost 800 appointments since 2022. These appointments are helping patients feel secure, whether it is just the visit or helping obtain healthcare in the home. There is a group of seven individuals (not including high school students) that go on CIAT visits. There is continued work with Cascade High School providing students with learning and hands-on practice. DC Shiver's plan is to continue to work on the CHAT plan going forward. For the program to survive, a modest budget is needed with staff support and room to grow. A few ideas for the future: space for the group to meet, consider grant options, offer internships, outreach to discharge patients, utilizing telehealth, etc. Director Everitt and Director Lovell praised the program. President Anderson stated he is a large supporter of the program, and he would like to see the vision for the future.
- b. Civil Service Commission Election- Chief Donat supplied the board with the roster for the Civil Service Commission. There is an opening due to Tom Lovell moving to the Board of Directors and two other positions need re-election. Both Su Fennern and Christine Clair are interested in serving again. For the open position, Scott Pillar is a potential candidate. Chief Donat provided the board members with Scott Pillar's bio. *A motion to reappoint Su Fennern and Christine Clair and appoint Scott Pillar to the Civil Service Commission from Director Lovell and motion seconded by Director Everitt, motion carried unanimous with 5 yea and 0 nay votes.*

Chiefs Report:

- a. Grant Update— A committee has been formed for the AFG grant to schedule demos to evaluate SCBA's. There are three vendors to choose from. The OSFM grant is wrapping up and all funds will be exhausted in the next few weeks. Chief Donat expressed his appreciation of the work ethic from the OSFM hires.
- b. The EMT/FF hiring process had an outstanding group of candidates. Greg Mattison was given a conditional offer. There will be later discussion regarding possibly hiring a temp position, pulling from the hiring list.
- c. E957 is in service and responding on calls
- d. U95 insurance payout is \$29,080
- e. The E957 equipment claim should be closing out soon and purchasing of new hurst extrication tools is in process.
- f. Chief Donat discussed the staff duties document and asked the board what they were looking for. Roundtable discussion regarding the detail requested. Job descriptions will be emailed to the board.
- g. Audit- Site work has been completed with no issues. A presentation will be brought to the next board meeting.
- h. Chief Donat attended Metcom Director Mark Spross's funeral on September 16<sup>th</sup>.
- i. There are currently three individuals ready for fall academy. Lina Carranza Pinto is TFD's newest resident volunteer. Meghan Dailey Faulhaber is a new CHAT/Support Volunteer.
- j. Chief Donat will be out of town 10/10 through 10/14

President Anderson inquired about forever chemicals and contamination to water sources. President Anderson requested that research be done to identify what equipment TFD may be utilizing that contains these chemicals.

Volunteer Association: The association is working on elections and committees for the toy and food drive. Jon Remy Jr. spoke to the board and encouraged support to the volunteers and showing their appreciation. Roundtable discussion regarding support to the volunteers such as the annual awards banquet and stipends. Discussion regarding the board cooking for the volunteers ensued.

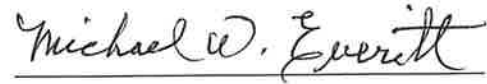
Information:

1. Correspondence – None.
2. Good of the Order – Director Roberts requested board approval to attend the upcoming OFDDA conference in Sunriver November 7<sup>th</sup> through November 9<sup>th</sup>. *A motion to approve Director Roberts attending the OFDDA Conference 2024 from Director Everitt and motion seconded by Director Lovell, motion carried unanimous with 5 yea and 0 nay votes*
3. Public Comment (other than agenda items): None.

Next Meeting: The next regular board meeting will be held on Thursday, October 17<sup>th</sup>, 2024, at 6:30 pm to be held at the fire station located at 7605 3<sup>rd</sup> St SE Turner, OR unless otherwise stated in meeting notice.

Adjourn Session: The regular meeting of the Board adjourned at 1955 hours. **Action:** *A motion to adjourn from Director Everitt and motion seconded by Director Lovell, motion carried unanimous with 5 yea and 0 nay votes.*

  
Board President

  
Board Director

