

**TURNER FIRE DISTRICT
BOARD OF DIRECTORS MEETING MINUTES**

April 20th, 2023

7605 3rd St SE, Turner OR 97392

Meeting called to order by President Anderson, at 1834 hours. Board members in attendance were: Chuck Roberts, D. Craig Anderson and Mike Everitt. Board members absent: Ed Humber and Claude Kennedy. Staff Present: Chief Jordan Donat, Division Chief Rebecca Shivers, Jake Alberts, Tommy Terrones, Kara Finn, Devan Esch (remote) and Bob Jung.

Flag Salute: Yes.

Agenda: No changes. Agenda for April 20th, 2023 approved as presented. *A motion to approve agenda was made by Director Everitt and Director Roberts seconded the motion. Motion carried with 3 yeas, 0 nays. (Director Humber and Director Kennedy absent)*

Minutes: The regular board meeting minutes for March 16th, 2023, were approved as presented. *A motion to approve meeting minutes as presented was made by Director Roberts and Director Everitt seconded the motion and with no other discussion, the motion carried with 3 yea votes, 0 nay votes. (Director Humber and Director Kennedy absent)*

Public Comment (agenda items): None.

Secretary/Treasurer's Report: Reports in packet. Treasurer absent.

Board Committee Reports:

1. Board Policy Review Committee – No Report.
2. Budget Committee – No Report.
3. Personnel Committee – No Report.
4. Urban Renewal Committee Representative – The committee met last Thursday and discussed using urban renewal funds to repave the ally way behind City Hall.

Old Business:

1. Cedar Street Vacation Update- Chief Donat
 - a) No progress or updates at this time

New Business:

1. Audit Presentation 2021-2022
 - a) Devan Esch with Grove, Mueller and Swank, P.C attended the meeting by zoom and thanked TFD staff for their assistance during the audit. No issues were found during the audit and Devan briefed the board through the 2021-2022 audit report which included Management Discussion, Statement or Balance Sheet, Statement of Revenues, Financial Statements,

Transfers In and Out, Profit Loss Report and Oregon Minimum Standards. President Craig Anderson requested that the audit be provided in paper form to the board prior to the meeting rather than the electronic version that was sent out.

A. Chiefs Report:

- a) Board member notebooks were provided to each board member with a collection of policies, SDAO duties, Board of Director laws and a copy of the strategic plan.
- b) Grant Update- No news on the FEMA AFG grant. Mid April to September the awarding will begin. The OSFM wildfire grant has not opened for applications yet. The scheduling was difficult last year, so if awarded this year, the district may go a different route with the up-staffing process.
- c) Command Rig Update- One chassis is ready to be delivered. The other one does not have an expected completion date. The new rig will not be in service for the coming grass season, but hopefully by the end of the calendar year.
- d) Hiring Update- Job openings for a part time paramedic and a firefighter/ EMT will be advertised.

Volunteer Association: Chief Donat spoke on behalf of the volunteer association. Work has begun to prepare for the annual breakfast being held on June 3rd. The volunteer association is partnering with the school district to supply AED's to donate to the little league fields. Director Everitt inquired about potential AED training for coaches.

Information:

1. Correspondence – None at this time.
2. Good of the Order –
 - a) Director Roberts provided an executive session document to be added to the board member notebooks.
 - b) Marion County Commissioners recognized TFD during National Volunteer Week April 16-22 2023. (See attached)

Public Comment (other than agenda items): None

Next Meeting: The TFD Budget Committee Meeting for FY 2023-24 will be held on Thursday, May 18th, 2023, at 6:00 pm and regular board meeting to follow at the fire station located at 7605 3rd St SE Turner, OR unless otherwise stated in meeting notice.

The board went into Executive Session at 1912 to consult with counsel concerning legal rights and duties of a public body with regard to current litigation or litigation likely to be filed. The executive session held pursuant to ORS 192.660(2h). TFD regular board meeting back in session at 1942.

Adjourn Session: The regular meeting of the Board adjourned at 1942 **Action:** *A motion to adjourn from Director Everitt and motion seconded by Director Roberts, the motion carried unanimous with 3 yea and 0 nay votes (Director Humber and Director Kennedy absent).*

Board President

Board Director

