

**TURNER FIRE DISTRICT  
BOARD OF DIRECTORS MEETING MINUTES**

January 19th, 2023  
7605 3<sup>rd</sup> St SE, Turner OR 97392

Meeting called to order by President Anderson, at 1832 hours. Board members in attendance were: Ed Humber, Chuck Roberts, Claude Kennedy, D. Craig Anderson and Mike Everitt. Staff Present: Chief Jordan Donat, Division Chief Rebecca Shivers, Kara Howden, Bridger Martin, Lawrence Allise, Tommy Terrones (remote), Jakob Alberts (remote), Matt Duval and Josh Bartlett.

Flag Salute: yes.

Agenda: No additions. Agenda for January 19th, 2023 approved as presented. *A motion to approve agenda was made by Director Humber and Director Everitt seconded the motion. Motion carried with 5 yeas, 0 nays.*

Minutes: The regular board meeting minutes for November 17th , 2022, were approved as presented. *A motion to approve meeting minutes as presented was made by Director Roberts and Director Kennedy seconded the motion and with no other discussion, the motion carried with 5 yea votes, 0 nay votes.*

Public Comment (agenda items): None.

Secretary/Treasurer's Report: Reports in packet.

Board Committee Reports:

1. Board Policy Review Committee – No Report.
2. Budget Committee – No Report.
3. Personnel Committee – No Report.
4. Urban Renewal Committee Representative – No report.

Old Business:

1. Cedar Street Vacation Update- Chief Donat
  - a) No updates at this time.
2. City of Turner Waterline Project/Easement- Chief Donat
  - a) The finalized Water Pipeline Easement Agreement document was provided to the board. Chief Donat briefed the group on the water taps that service the community of Turner. The City of Turner is requesting permanent easement to the south and an additional temporary easement for access during project work. The initial agreement was adjusted to narrow the timetable (30 days) due to the limited access for Turner Fire District. Legal adjusted the agreement with time constraint changes.

*A motion to approve the temporary and permanent easement as outlined in the Water Pipeline Easement Agreement was made by Director Kennedy and Director Humber seconded the motion. Motion carried with 5 yeas, 0 nays.*

New Business:

1. Purchase Authorization for Command Vehicle Chassis- Chief Donat

- a) Chief Donat presented the invoice for both command vehicles. Due to the government contract with Ford being postponed multiple times and the given allotment will not allow government pricing for TFD, purchase of the chassis will have to wait or order using retail prices. The invoices were shown to the board. Director Humber stated that an additional \$8,000 does not seem to be a problem as \$340,000 was budgeted for this purchase. Roundtable discussion regarding when chassis will be received which will likely be next budget year.

*A motion to approve the invoice for chassis at retail price was made by Director Kennedy and Director Humber seconded the motion. Motion carried with 5 yeas, 0 nays.*

Chiefs Report:

- a. The hiring process for EMT/Firefighters is complete and the new hires introduced: Jakob Alberts, Bridger Martin, Matt Duval and Tommy Terrones. Division Chief Shivers stated her appreciation on the investment by the new hires and it was an honor to be part of the process. Now that the new hires have begun, volunteers have vocalized that there is less stress regarding workload and they are still able to volunteer on the rigs.
- b. The Paramedic Education program has begun with AEMT Jakob Alberts. Division Chief Shivers provided a brief history of previous discussions about a creative resolution to the paramedic shortage. Jakob Alberts will be attending paramedic school and a contract is in place.
- c. The survey process will continue on January 31st.
- d. Chief Donat addressed the audit extension document. An audit extension was requested by the auditor due to low staffing.
- e. Chief Donat passed out election information with March 16th as the deadline. Claude Kennedy stated he will not be re-filing as it is his time to retire.
- f. Grant Update- TFD was awarded the SDAO Safety and Security grant and will be funding lighting in Building 5 and additional cameras. This is a 50% match with a maximum of \$5,000. TFD was awarded the OSFM DPSST micro grant to fund training shelters and does not require a match.
- g. Nominations have been placed for the two individuals selected to attend the Station Design Conference with Chief Donat in May.
- h. Recruitment and Retention- There are twelve recruits from Turner Fire District in the upcoming fire academy. There will be 34 students overall. The Board will need to authorize another transfer at the end of the fiscal year to cover the increased tuition. This will be done by resolution.

Volunteer Association: President Josh Bartlett reported that over 42 family and 150 children were helped during the Toy and Food Drive this year. There were over 100 families at the recent open house. Elections occurred and the new officers will be Josh Bartlett as President, Mindy Bales as Secretary, Pat Bouchie as Treasurer and Jon Remy as Historian.

Work is planned to keep the volunteer history alive and scrapbooks and memorabilia will be

preserved to share. Copies of the scrapbooks from the banquets will be made and shared with the department. The Board expressed appreciation to the Volunteer Association.

Information:

1. Correspondence – none.
2. Good of the Order – Ed Humber thanked TFD for all that has been done for his family during this difficult time.
  - a) FIREMED renewal is coming up and planning for the annual banquet has begun.
3. Public Comment (other than agenda items): None

Next Meeting: The next board meeting will be held on Thursday, February 16th, 2023, at 6:30 pm, to be held at the fire station located at 7605 3<sup>rd</sup> St SE Turner, OR unless otherwise stated in meeting notice.

Adjourn Session: The regular meeting of the Board adjourned at 1936. **Action:** *A motion to adjourn from Director Everitt and motion seconded by Director Humber, the motion carried unanimous with 5 yea and 0 nay votes.*

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Board President

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Board Director

