

**TURNER FIRE DISTRICT
BOARD OF DIRECTORS MEETING MINUTES**

November 17, 2022

7605 3rd St SE, Turner OR 97392

Meeting called to order by President Anderson, at 1836 hours. Board members in attendance were: Ed Humber (remote), Chuck Roberts, Claude Kennedy, D. Craig Anderson and Mike Everitt. Staff Present: Chief Jordan Donat, Division Chief Rebecca Shivers, Kara Howden, Hannah Jacoby and Jaeden Brown.

Flag Salute: yes.

Agenda: No additions. Agenda for October 20th, 2022 approved as presented. *A motion to approve agenda was made by Director Roberts and Director Humber seconded the motion. Motion carried with 5 yeas, 0 nays.*

Minutes: The regular board meeting minutes for October 20th, 2022, were approved as amended with a change to 2A under new business. President Anderson added to the meeting with the City Manager. An amendment change to Chief's Report (e). The urban renewal payments for FY 20-21 and 21-22 in the amount of \$4,345.45. *A motion to approve meeting minutes as amended was made by Director Everitt and Director Roberts seconded the motion and with no other discussion, the motion carried with 5 yeas, 0 nay votes.*

Public Comment (agenda items): None.

Secretary/Treasurer's Report: Reports in packet.

Board Committee Reports:

1. Board Policy Review Committee – No Report.
2. Budget Committee – No Report.
3. Personnel Committee – No Report.
4. Urban Renewal Committee Representative – No report.

Old Business:

1. Cedar Street Vacation Update- Chief Donat
 - a) No updates at this time.
2. City of Turner Waterline Project/Easement- Chief Donat
 - a) The draft proposal was received and sent to legal. Legal came back with corrections on language and indemnification of the IGA. This will be brought back for board approval. Round table discussion regarding corrections that had been discussed which includes added language regarding access coordination.

Chiefs Report:

- a. The survey process will continue next month.
- b. The purchase of two command rigs is still in process. Obtaining chassis has been an issue, but

there is still a possibility to purchase this fiscal year. The district is ready to purchase and is waiting until ordering opens up. Ford chassis is preferred because of the training, durability, and is the same layout as current ambulances.

- c. The PTE Office Specialist position has closed and Melissa Wright was hired.
- d. Grant Update- The SDAO Safety and Security grant is still in waiting and would fund lighting in Building 5 and additional cameras. This is a 50% match with a maximum of \$5,000. The OSFM DPSST micro grant will fund nozzles and training shelters and does not require a match.
- e. CHS EMS Boot camp- Division Chief Shivers discussed the Cascade Health Surveys which ranges in sophomore through seniors. There are 27 students this year, 80% of which are sophomores. EMS boot camp is this week which provides informative hands on instruction. This will wrap up tomorrow.
- f. Recruitment and Retention- There are currently eight recruits and there will be potentially ten to eleven in total for the upcoming fire academy.
 1. For the EMT/FF positions, there were 30 candidates and seven are in the final process.

The Board moved to Executive Session at 1902 and returned at 2020.

EXECUTIVE SESSION Pursuant to ORS 192.660(2)(a) and ORS 192.660(7)(d)(A)

To consider the employment of a public officer, employee, staff member, or individual agent

Volunteer Association: The Open House and Toy/Food Drive is in process.

Information:

1. Correspondence – none.
2. Good of the Order – Aumsville Rural Fire Protection Emergency Vehicle Technician has resigned and the Fire District will not be replacing the position at this time. Per the IGA, Turner Fire was notified of the termination of the Agreement.
3. The fire hydrant near City Hall is out of service. Chicago and 3rd is the next closest. Director Roberts stated that the hydrant outside of his home is not in service. Chief Donat said he would ask Aaron Bales will look at it.
4. Public Comment (other than agenda items): None

Next Meeting: December meeting canceled. The next board meeting will be held on Thursday, January 19th, 2023, at 6:30 pm, to be held at the fire station located at 7605 3rd St SE Turner, OR unless otherwise stated in meeting notice.

Adjourn Session: The regular meeting of the Board adjourned at 2035. **Action:** A motion to adjourn from Director Roberts and motion seconded by Director Everitt, the motion carried unanimous.

with 5 yea and 0 nay votes.

Board President

Board Director

