

**TURNER FIRE DISTRICT
BOARD OF DIRECTORS MEETING MINUTES**

October 20th, 2022

7605 3rd St SE, Turner OR 97392

Meeting called to order by President Anderson, at 1834 hours. Board members in attendance were: Ed Humber (remote), Chuck Roberts, Claude Kennedy (remote) and D. Craig Anderson. Board members absent: Mike Everitt. Staff Present: Chief Jordan Donat, Division Chief Rebecca Shivers and Kara Howden. Citizen: Robert Jung.

Flag Salute: yes.

Agenda: No additions. Agenda for October 20th, 2022 approved as presented. *A motion to approve agenda was made by Director Roberts and Director Humber seconded the motion. Motion carried with 4 yeas, 0 nays. 1 absent.*

Minutes: The regular board meeting minutes for September 15th, 2022, were approved as amended with a change to 1A under new business. Director Roberts changed to President Anderson. *A motion to approve meeting minutes as amended was made by Director Roberts and Director Kennedy seconded the motion and with no other discussion, the motion carried with 4 yea votes, 0 nay votes. 1 absent.*

Public Comment (agenda items): None. City Councilor Robert Jung was introduced.

Secretary/Treasurer's Report: Reports in packet.

Board Committee Reports:

1. Board Policy Review Committee – No Report.
2. Budget Committee – No Report.
3. Personnel Committee – No Report.
4. Urban Renewal Committee Representative – No report.

Old Business:

1. Cedar Street Vacation Update- Chief Donat
 - a) Meeting with City Manager reflects that the City has not changed position on the vacation. No further discussion.
2. City of Turner Waterline Project/Easement- Chief Donat
 - a) Chief Donat and President Anderson met with City Manager on the project. Chief Donat briefed the group on the City's presented draft language regarding the south parking lot on district property. There is an approximate start date in March. Time frames were discussed and the City is committed to making it right with serious access coordination. Chief Donat provided a draft visual of the easement plan. President Anderson stated that constant contact with AKS Engineering Company and the Fire Chief for daily updates is critical during this project and urged the board to take a look at the draft and bring concerns immediately to the board. Board agreed on sending

to legal and making action at the November meeting.

3. SDAO Legislative Resolution- Chief Donat

- a) SDAO is requesting to process a policy that will allow the organization to take position on an item without board approval. This would be put into place for time sensitive topics. Round table discussion regarding political implication. President Anderson stated that the board has a policy in place for emergency meetings if needed, so he opposes supporting the new legislative resolution. Director Roberts agreed and the board agreed to leave policy as is and will decline creating the resolution.

Chiefs Report:

- a. New Paramedic, Elvis Estrada has completed his orientation phase and is doing great.
- b. The EMT/FF position has 20 + candidates and the assessment process will begin November 3rd.
- c. Office Specialist position has closed and interviewing begins next week.
- d. Drill night meeting regarding survey review- It was a good meeting and will be the first of a few to discuss the input.
- e. Urban Renewal- received payments for FY2020-21 and 21-22 in the amount of \$4,345.45.
- f. Command Rig Purchase- a committee has been formed and there is work on the specs. There is a chassis challenge with finding manufacturers
- g. Grant Update- OSFM/DPSST micro grant for nozzles and training shelters obtained. This is a grant with no match requirement. SDAO Safety Security grant will fund lighting for building five and additional cameras. This is a 50/50 match grant.
- h. Assistant Chief Jay Alley is taking over on 11/1/2022 at Stayton Fire.
- i. Upcoming Academy- TFD has eight recruits signed up for academy with a couple more in the works.

Volunteer Association: The association finished distribution of funds to communities affected by the labor day fires. Planning for the open house and the toy and food drive has begun.

Information:

1. Correspondence – none.
2. Good of the Order – Division Chief Shivers stated that a donation for two AED's from the Pennebakers was received and the family is making another donation directly to the volunteer association.
Three resident volunteers are currently living at the station and one is working CHAT calls. One citizen needed help with cleaning house and getting food. The CHAT program worked on getting them signed up for SNAP and even brought them a birthday cake to celebrate their birthday. Connection is being made with the community.
Director Roberts inquired on whether there will be a road redesign on the intersection where the recent accident.
3. Public Comment (other than agenda items): None

Next Meeting: The next board meeting will be held on Thursday, November 17th, 2022, at 6:30 pm, to be held at the fire station located at 7605 3rd St SE Turner, OR unless otherwise stated in meeting notice.

Adjourn Session: The regular meeting of the Board adjourned at 1948 hours. **Action:** *A motion to adjourn from Director Roberts and motion seconded by Director Kennedy motion carried unanimous*

with 4 yea and 0 nay votes. 1 absent.

Board President

Board Director

