

**TURNER RURAL FIRE PROTECTION DISTRICT  
BOARD OF DIRECTORS MEETING MINUTES**

October 19<sup>th</sup>, 2023

7605 3<sup>rd</sup> St SE, Turner OR 97392

Meeting called to order by President Anderson, at 1828 hours. Board members in attendance were Chuck Roberts, Ed Humber (remote), Tom Lovell and D. Craig Anderson. Absent: Mike Everitt. Staff Present: Chief Jordan Donat, Division Chief Rebecca Shivers, and Kara Finn. Guests: Aaron Bales and Matt Duval.

Flag Salute: Yes

Agenda: *Agenda approved with a motion by Director Roberts, second by Director Lovell, motion carried unanimous with 4 yea and 0 nays, one absent.*

Minutes: The meeting minutes for September 21<sup>st</sup>, 2023, were approved as presented. *A motion to approve the meeting minutes as presented was made by Director Lovell and Director Roberts seconded the motion and with no other discussion, the motion carried with 4 yea votes, 0 nay votes, one absent.*

Public Comment (agenda items): None.

Secretary/Treasurer's Report: Reports in packet.

Board Committee Reports:

1. Board Policy Review Committee – No Report.
2. Budget Committee – No Report.
3. Personnel Committee – No Report.
4. Urban Renewal Committee Representative – No Report.

Old Business:

1. Cedar Street vacation update – No updates.
2. Community AEDs: Chief Donat is still waiting on a response from the Christian Convention Center. Round table discussion regarding helping direct Crosshill Christian School when they choose to purchase an additional AED. Chief Donat will continue to keep in touch and reach out to Crosshill Christian, Willamette Vineyards and Christian Convention Center.

New Business: None.

Chiefs Report:

- a. Grant Update- There has been no award letter from AFG yet, but all funding has been disbursed. Firehouse Subs grant will open in January and the district will be applying and requesting a Lucas device.

- b. New Engine Update- The title of the new engine must first be released from a federal grant that the current fire department has the engine tied with. Roundtable discussion regarding the release and title process.
- c. Command Rig Update- Delivery date to Mallory is set for late November which means a late December delivery date to Turner.
- d. Hiring- Continued recruitment of a paramedic and hiring of a temporary EMT/Firefighter is being discussed to assist short term. More information to come.
- e. Audit- The audit fieldwork has been completed and there will be an upcoming presentation to the board once complete.
- f. The waterline project easement in the south parking lot is almost complete.
- g. Recruitment- There are five recruits with three more likely by the Fall Academy which begins in January.
- h. The volunteer association is gearing up for the open house and toy drive. The open house will be on December 2<sup>nd</sup>. Letters and barrels will begin to be sent out to the community for the toy/food drive. The Saturday after Thanksgiving will be the wave day at the station to begin collecting donations.
- i. City of Turner Transportation Plan- The City of Turner has begun the process of updating their Transportation System Plan and has asked Chief Donat to sit in on the committee.
- j. Public Education season- Crews took apparatus out to local schools with a ‘friendly firefighter’ presentation for the school children.

Volunteer Association:

Information:

- 1. Correspondence –None
- 2. Good of the Order – None.
- 3. Public Comment (other than agenda items): None

Next Meeting: The next regular board meeting will be held on Thursday, November 16<sup>th</sup>, 2023, at 6:30 pm to be held at the fire station located at 7605 3<sup>rd</sup> St SE Turner, OR unless otherwise stated in meeting notice.

Adjourn Session: The regular meeting of the Board adjourned at 1857 hours. **Action:** *A motion to adjourn from Director Roberts and motion seconded by Director Lovell, motion carried unanimous with 4 yea and 0 nay votes, one absent.*

  
Board President

  
Board Director